

**Baldwinsville Public Library
Board of Trustees
Minutes of Meeting – June 11, 2025**

PRESENT: Craig Maguire, President; Mary Lou Carpinella, Co-Vice President.; Mary Schmutz, Co-Vice President.; Liz Bates; Frank Valchine; Nancy Howe, Library Director; Dania Souid, Young Adult Librarian; John Klimachefsky, Donation Fund Treasurer; Diane Natale, Secretary.

EXCUSED: Mary Anne Williams, Pam Fallesen

Meeting opened at 7:01 p.m. by Diane Natale.

- I. Conflict of Interest.** None.
- II. Disposition of Minutes on May 14, 2025.** Motion to accept as written by Frank Valchine. Second by Mary Lou Carpinella. Carried.
- III. Donation Treasurer's Report.** No new donations. Interest and Dividends earned: \$411.67.

Donation balance as of June 1, 2025:

Seneca Checking Account:	\$13,958.02
Empower Savings Account:	\$27.69
Empower 15-month CD, matures 10/18/2025	\$55,068.01
Empower 15-month CD, matures 7/19/2026	<u>\$55,303.72</u>
Total:	\$124,357.44

John Klimachefsky also presented a listing of Open Restricted Funds for the library with a breakdown of all donations, expenses in each one, and amounts that are still open for each of these funds. This information helps to streamline the library's financial reports. Friends of the Library will give a donation of \$250, to be used at the discretion of the Board only. John will add this to the list of Open Restricted Funds. Motion to approve Treasurer's report by Mary Lou Carpinella. Second by Liz Bates. Carried.

- IV. Treasurer's Report-Public Funds. (Cycle 11).** Motion to approve Cycle 11 by Frank Valchine. Second by Mary Schmutz. Carried.
- V. Bills-Public Funds.** Move to pay bills by Liz Bates. Second by Mary Lou Carpinella. Carried.

VI. Public Comments.

On behalf of the Board of Trustees, Mary Schmutz sent a letter to Paul Kulba, declining his request to install two benches on the library's lawn (East Genesee Street side). The letter also offered suggestions for alternate locations for his veterans' memorial.

Ted Reich gave a Friends of the Library update.

- The Friends received donations in memory of Peggy Bye, a former BPL library assistant. Because of her love for children, the Friends have asked KC VerHage, Children's Librarian, to develop a list of suggestions for interactive tools/toys that can be purchased in her memory.
- The Friends annual meeting was June 9, 2025. The elected officers for the next year (July 1, 2025, to June 30, 2026) are President-Courtney Glick; VP- Caitlin Zubrowski; Treasurer-Tish Evans; Secretary-Sue Dietrich; Past President-Cindy Falise. After the election, Bonnie and Kate Kisselstein presented *Pie, Coffee and Al Palmer*, a program about Albert Palmer (Bonnie's father/ Kate's grandfather). They highlighted his impact on the Baldwinsville Library and the Baldwinsville community in general.

VII. Old Business

A. Updates

1. **Library Construction Aid Grants.** Nancy is applying for a \$325,000 NYS Construction Aid Grant for a new cooling tower. The timeframe for this grant (if received) would begin on July 1, 2026. Applications are due in September. In the meantime, we will spend \$6300 to seal the water basin within the tower to stop the continual slow leak. This will hopefully extend its life until a new one can be installed. Craig is also discussing with Scott at Cooney what parts might be needed to "fix" the tower.
2. **Monthly Energy use review.** Trending as it has been. Therms are down because it's been warm. Watts are up because we are using air conditioning for cooling.

B. Trustee Election and Budget Vote Date. Next year's vote will be on Thursday, April 23, 2026. Motion to accept by Liz Bates. Second by Mary Schmutz. Carried.

C. Insurance Policy. Assurance is our insurance carrier. We are waiting for quotes. Pat Baum is working on this.

D. 2025-26 Agreement Between BCSD and BPL. The 2025-26 agreement between Baldwinsville Central School District and Baldwinsville Public Library was reviewed by the board. Motion to accept the agreement with the understanding that it can be amended by Frank Valchine. Second by Liz Bates. Carried.

E. Personnel. Appoint Rylee Butler, Page, effective May 16, 2025, at salary of \$15.50/hour. Motion to accept by Mary Schmutz. Second by Mary Lou Carpinella. Carried.

Accept resignation of Rosemary Owens, Page, effective June 26, 2025. Motion to accept by Mary Lou Carpinella. Second by Mary Schmutz. Carried.

Accept resignation of Hadiya Lee, Substitute Librarian, effective June 27, 2025. Motion to accept by Frank Valchine. Second by Liz Bates. Carried.

VIII. Director's Report.

- **Ruth Connell Day.** On behalf of the BPL staff, thank you to the board for the lovely breakfast on May 15. And thank you for your continued support.
- **Assemblyman John Lemondes.** On May 21, 2025, a representative from Lemondes' office reached out to BPL indicating there might be funds available for our library. No specified amount was given. Nancy requested \$15,000 for a new microfilm reader/printer/scanner. Kate Kisselstein (local history librarian at OCPL Central and Substitute BPL Librarian) wrote a compelling narrative as to why a new machine would be beneficial to the community.

IX. Adjournment. Motion to adjourn by Liz Bates. Second by Frank Valchine. The Board adjourned at 8:37 p.m.

Respectively Submitted,

Diane Natale, Secretary