

**Baldwinsville Public Library  
Board of Trustees  
Minutes of Meeting – April 9, 2025**

**PRESENT:** Craig Maguire, President; Mary Lou Carpinella, Co-Vice President; Mary Schmutz, Co-Vice President; Liz Bates, Frank Valchine, MaryAnne Williams, John Klimachefsky, Donation Fund Treasurer; Nancy Howe, Library Director; Diane Natale, Secretary.

**EXCUSED:** Pam Fallesen

Meeting opened at 7:04 p.m. by Diane Natale.

- I. Conflict of Interest.** None.
- II. Disposition of Minutes on March 12, 2025.** Motion to accept as written by Mary Schmutz. Second by Frank Valchine. Carried.
- III. Donation Treasurer's Report:** New donation of \$20.00 received. No withdrawals requested. Interest and Dividends earned: \$435.07.

Donation balance as of April 1, 2025:

Seneca Checking Account: \$14,078.02

Empower Savings Account: \$27.67

Empower 9-month CD: \$54,884.00

Empower 15-month CD: \$54,664.58

Total: \$123,654.27

Our 9-mo. CD matures on April 18, 2025. John Kilmachefsky reported that Empower Savings had the best interest rate for a 15 mo. CD.

Therefore, it was recommended that our 9 mo. CD become a 15 mo. CD at the rate of 4.55%. Motion to accept the recommendation made by Liz Bates. Second by Mary Anne Williams. Carried.

Previously, a restricted donation of \$500, designated for the "Reading to Go" program, was made to the library. Recently, Atlantic Signs made magnetic signs to be put on cars to advertise this service when materials are being delivered. A request was made to reimburse the library \$100 for this signage. Motion by MaryAnne Williams to accept the transfer of funds. Second by Mary Schmutz. Carried.

**IV. Cycle 9 Report:** No report was submitted by the Baldwinsville Central School District.

**V. Library Bills - Public Fund:** Warrants totaling \$29,664.86 reviewed; no questions. Motion to pay bills by MaryAnne Williams, second by Frank Valchine. Carried.

**VI. Public Comments.** None

**VII. Old Business**

**A. Updates**

1. **2025-26 Library Construction Aid Grant.** Nancy Howe and Craig Maguire met with BCSD architect Phil Squadrito, Lisa Applebaum & Brandon Mortka (Piso), and Chris VanCour (BCSD) to discuss the installation of the second (2<sup>nd</sup>) charging station. Installation will be scheduled for some time after July 1<sup>st</sup> to ensure all work is done within the grant cycle. The architect's consulting fee will be paid during this grant cycle as well.

2. **Facility Update:**

- As noted in last month's minutes, we need a new key fob system. School Superintendent, Joe DeBarbieri and Chief Operations officer, Rick Foederer are looking into having the library merge with the school district's security system.
- The cooling tower, which services the a/c for the building continues to need repair or replacement. Nancy Howe will work with Cooney to evaluate what parts might need to be replaced and try to have them on hand in case the cooling tower fails.

**B. Trustee Election and Budget Vote.** Absentee ballots were sent out last week. Two candidates are running for the 5-year term: Mary Schmutz (incumbent) and John LaCasse, Jr. One candidate will run for the 2-year seat: Elizabeth Bates.

**C. Appointment of Election Workers.** The BPL budget vote and trustee election on April 24, 2025. Last month the board approved Diane Natale as Supervisor. Jerry Trexler, Cam Moses, and Louise

Stevens and alternates, Cindy Falise and Cindy Clark have been put forth to work the election. Motion to accept election workers by Mary Lou Carpinella. Second by Mary Anne Williams. Carried.

**D. Ruth Connell Award.** Nominations were discussed. The winner will be announced on May 15, 2025. Motion made to accept by Mary Lou Carpinella. Second by Frank Valchine. Carried.

**E. Other.** Bob Clarkson wants to donate to the BPL in memory of his wife, former BPL trustee, Linda Clarkson.

### **VIII. New Business**

**A. Rescind Tax Cap.** Motion to rescind the tax cap by Mary Anne Williams. Second by Frank Valchine. Carried

#### **B. Personnel.**

- Nancy Howe was officially appointed the BPL Library Director by Board President, Craig Maguire. A motion to accept by Mary Lou Carpinella. Second by Mary Anne Williams. Carried.

**VII. Director's Report.** Nancy Howe is working with Suzanne McCarthy to ensure that all staff have up to date I-9's on file with current supporting documentation.

Motion to adjourn by Liz Bates. Second by Mary Lou Carpinella. The Board adjourned at 8:48 p.m.

Respectively Submitted,

Diane Natale, Secretary