

**Baldwinsville Public Library
Board of Trustees
Minutes of Meeting – September 11, 2024**

Present: Craig Maguire, President; Mary Schmutz, Mary Anne Williams, Pam Fallesen; John Klimachefsky, Donation Fund Treasurer; Mary Lou Carpinella. Frank Valchine. Margaret Van Patten, Library Director; Diane Natale, Secretary.

Excused: Linda Clarkson, Vice President; Nancy Howe, Assistant Director

Meeting called to order at 7:12 p.m. by Diane Natale, Secretary.

- I. Disposition of minutes of August 14, 2024. Changes in these minutes are: The CD's each had \$53,000 in them and the interest rates showed an increase in each one since their opening. The Empower Savings accounts must show at least one transaction a year. John Klimachefsky donated \$10 to open the Empower Savings accounts. John also recommended that in the by-laws, the Special Funds account be renamed Donation Fund. Motion to accept minutes with these changes made by Mary Schmutz. Second by Mary Lou Carpinella. Carried
- II. Conflict of Interest. None.
- III. Treasurer's Report: Donation Fund. Margaret Van Patten, Library Director, noted that the Sue Downey fund, which was a restricted fund, had money left over and with the permission of Sue Downey was converted to an unrestricted fund. The leftover money was from the disinfectant sprays that were used during the pandemic. A new donation of \$50 made in memory of K. Root. Seneca checking account \$12,747.43. Empower 9-month CD account \$53,324.84. Empower 15-month CD account \$53,287.48. Total balance in all accounts \$119,369.75. Motion to accept Treasurer's report by Mary Anne Williams. Second by Mary Schmutz. Carried.
- IV. Bills: Donation Fund. None

- V. Treasurer's Report: Public Fund. No Treasurer's report from the school because the external auditor has not finished the work for the last fiscal year ending July, 2024.
- VI. Bills: Public Fund. Motion to pay the bills in the amount of \$21,103.36 by Mary Anne Williams. Second by Frank Valchine. Carried.
- VII. Public Comments. None.
- VIII. Old Business.
 - A. Updates.
 - B. Library Construction Grants. We are still waiting for the final bill (invoice) to close out the parking lot. Nancy Howe started paperwork for \$25,000 for another car charging station, including all charges and Architect Phil Squadrito's fee. It has been submitted to the Onondaga County Public Library System. The state could refund us up to 90% of the grant.
 - C. Monthly Energy Use Review. Energy use was up slightly but then came back down.
 - D. Policies.
 - 1. Internet Usage. Margaret Van Patten, Library Director, added additional changes to Section XVIII Internet. Internet users cannot use BPL's computers to display "text or graphics which may reasonably be construed as obscene or sexually offensive, may not be sent, received or displayed over library connections." She also added under other illegal activities which are prohibited by Federal or State law..."unlawful communications, such as child pornography and threats of violence"... Additional changes can also be made as needed. Motion to accept Internet policy changes by Mary Anne Williams. Second by Pam Fallesen. Carried.
 - 2. Tutoring. Motion to delete the policy on tutoring by Mary Anne Williams, Second by Pam Fallesen. Carried.
 - 3. Health and Safety. Changes will be made in November when Nancy Howe takes over.
 - 4. Sexual Harassment. Training will be in November.

5. Medical Leave Act. No changes. Move to accept Family and Medical leave by Mary Schmutz. Second by Pam Fallesen. Carried.
6. Barring Patrons. Move to accept by Mary Anne Williams. Second by Mary Schmutz. Carried.

IX New Business.

- A. Personnel Changes. Accept resignations Ayden McGinley, page, effective 8/22/24; Hailey Gravatt, page, effective 8/29/24; Owen Matt, page, effective 7/24/24. Appointments: Rei Korthas, page, effective 8/26/24 at \$15.00/hour. Move to accept resignations and appointments by Frank Valchine. Second by Pam Fallesen. Carried.
- B. At 8:40 p.m. a motion to enter into executive session and Margaret Van Patten, Library Director stays, was made by Pam Fallesen. Second by Mary Lou Carpinella. Carried. At 9:25 p.m. Pam Fallesen made a motion to exit executive session. Seconded by Mary Anne Williams. Carried.
- C. Director's Report. Motion by Pam Fallesen to add \$1000 to equipment line. Second by Frank Valchine.

Raven Topolewski, a student at Baker High School will be working one or two afternoons per week in the library shelving books and other routine work. She will be paid as part of a work training program from an agency called the Star Group.

This Thursday, September 19, Margaret Van Patten will be on a panel discussing censorship.

Margaret's retirement party is set for Sunday, October 20, 2024 from 1-4. Please stop in and help give Meg a great send off.

- XI Adjournment. Motion to adjourn at 9:35 p.m. by Pam Fallesen. Second by Mary Schmutz. Carried.

Respectively submitted,

Diane Natale