

**Baldwinsville Public Library**  
**Board of Trustees**  
**Minutes of Meeting - May 8, 2024**

**Present:** Craig Maguire, Pres.; Mary Anne Williams; Mary Schmutz; Frank Valchine; John Klimachefski, Donation Fund Treasurer; Pam Fallesen, Mary Lou Carpinella, Nancy Howe, Assistant Director; Margaret Van Patten, Library Director; Diane Natale, Secretary.

**Excused:** Linda Clarkson, VP

Meeting called to order at 7:08 p.m.

- I. Conflict of Interest- None
- II. Disposition of Minutes of April 10, 2024. Move to accept minutes by Mary Schmutz, second by Mary Anne Williams. Carried
- III. Treasurer's Report- Donation Fund. New donations of \$100 from Geoffrey Hamill, for maintenance of the dollhouse that his Mom made and is exhibited in the library and \$60 from Overeaters Anonymous. Checking account \$12,451.18. Certificate of Deposit \$105,207.14. Total balance in deposits as of May 1, 2024 is \$117,658.32. Move to accept Treasurer's Report for Donation Funds by Mary Lou Carpinella, second by Frank Valchine. Carried.
- IV. Treasurer's Report- Public Fund. Budget account 7410-400-33-0517 Professional Fees shows an incorrect amount of

\$-10,281.20. This will be corrected in next month's meeting. Move to accept the Public Fund amount with the correction to be made next month Mary Anne Williams, second Mary Lou Carpinella. Carried.

V. Bills-Public Fund. Brown's Moving & Stg. Co. Inc. Code L-7410-400-33-0517, Desc. Salt City Jazz Collective Performance is incorrect. Correction will be made in next month's meeting. Move to accept Bills from Public Fund with correction in next month's meeting by Mary Anne Williams, second by Frank Valchine. Carried.

VI. Bills-Donation Fund. None

VII. Public Comments.

VIII. Old Business

A. Updates:

1. Library Construction Grants. We have gotten bids for the Heat Pumps but not for upgrading the Cooling Tower. We are still waiting for information from the School District as to what their responsibility is for the library building.
2. Monthly Energy Use Review. Energy still trending as it should.

B. Annual Budget Vote and Trustee Election. We had the largest voter turnout in a while with 251-21 votes. Frank Valchine won the 5-year Trustee and write-in Linda Clarkson won the 3-year Trustee. Congratulations Frank and Linda.

C. Policies.

1. Local History. Vaping will be added anywhere there is mention of no smoking or no drugs. Motion to accept by Pam Fallesen, second by Frank Valchine. Carried

2. Use of building. Many corrections will be made for next month's meeting.
3. Gifts and Donations. When there is a donation, Suzanne sends a signed thank you and a receipt. If someone sends a donation in memory of someone, Suzanne does the same thing and will ask if someone needs to be notified. If so, we will send a thank you to them also. Motion to accept that policy changes will be made by Mary Anne Williams, second by Mary Lou Carpinella. Carried

IX. New Business

- A. Personnel. Two new pages have been hired. They are Keira Lescinski, at a salary of \$15.00 per hour, effective 4/16/2024 and Angela Cummings, at a salary of \$15.00 per hour, effective 4/16/2024.
- B. Ruth Connell Award. The festivities will be tomorrow morning 4/9/2024. This year's recipient is Pat Baum, our accounts clerk. Congratulations, Pat. During this time President Craig Maguire will announce that Nancy Howe will be the new Director of the library. She is taking over for Margaret Van Patten, who is retiring this October. Congratulations, Nancy.
- C. Agreement between BCSD and BPL. We are still waiting to hear from the school district.
- D. Approve 2024-2025 Salaries. President Craig Maguire and Frank Valchine met to discuss the new Director's salary. To be competitive with surrounding libraries, it was decided to give Nancy a 7.5% increase over her current salary, effective this November 1<sup>st</sup>, 2024. Motion to accept Nancy's new

salary by Mary Lou Carpinella, second by Mary Schmutz.

Carried.

- X. Director's Report. Margaret Van Patten received an email from Assemblyman William Magnarelli's office asking what the library could do with the monies they donated. Margaret and Nancy Howe gave a list of programs, that is too long to list, with what the library could do with their monetary donation.

Graffiti was found in the parking lot and taken care of.

Through Facebook the Visitor Center's little free library had its doors torn off and emptied of the books inside. The doors were replaced by an anonymous person. Thank you from the library for your help. It is greatly appreciated.

OCPL's (Onondaga County Public Library) trustee advisory council, is looking for a representative from each library to meet and share information.

John Klimachefski, Donation Fund Treasurer, thanked the library for its help with allowing AARP to help do tax returns. Frank said there were 605 returns completed which saved clients a total of \$72,000.

- XI. Adjournment. Move to adjourn by Mary Schmutz, second by Pam Fallesen. Carried. Meeting adjourned at 8:38. p.m.

Respectfully submitted,

Diane Natale