

Baldwinsville Public Library Meeting
 Board of Trustees
 Minutes of Meeting - April 10, 2024

Present: President Craig Maguire, Mary Lou Carpinella, Mary Anne Williams, Mary Schrnutz, Frank Valchine, Donation Fund Treasurer John Klimachefski, Pam Fallesen, Library Director Margaret VanPatten, Assistant Director Nancy Howe

Excused: Linda Clarkson and Secretary Diane Natale

A public information meeting about the budget was scheduled to commence at 6:50 p.m. but there were no attendees.

The meeting was called to order at 7:03 p.m.

I. Conflict of Interest - None.

II. Candidate Interviews.

Move to go into Executive Session for personnel reasons by Pam Fallesen, seconded by Frank Valchine, Carried.

The Board returned to open session 7:40p.m.

III. Disposition of Minutes of March 13, 2024.

Move to accept the minutes by Mary Schmutz, seconded by Mary Anne Williams. Carried.

IV. Treasurer's Report: Public Fund

Move to accept the Public Fund Treasurer's Report by Mary Ann Williams, seconded by Mary Schmutz. Carried.

V. Treasurer's Report: Donation Fund

John Klimachefski presented the report. There were no new donations received and no withdrawals made. Interest on the CDs was \$369.65. The donation fund balance as of April 1, 2024 was \$ 12,291.18 in the checking account and \$104,848.17 in the CD account for a total of \$117,139.35. Move to accept the Donation Fund Treasurer's Report by Mary Anne Williams, seconded by Mary Schmutz. Carried.

VI. Bills: Public Fund.

A total of \$30,989.51 in bills from March 14 to April 10, 2024 was presented. Move to approve the bills by Mary Anne Williams, seconded by Pam. Carried.

VII. Bills: Donation Fund.

None.

VIII. Public Comments.

None.

IX. Old Business

A. Updates:

1. Library Construction Grants: The bids for the two heat pumps were opened on March 21st. There were two bidders Airside -Technology at \$99,900.00 and ABC Refrigeration and HVAC at \$88,631.00. The bid from ABC was accepted.

2. Monthly Energy Use Review.

The energy report was distributed and reviewed.

B. Trustee Election and Budget Vote

There was discussion concerning the manner in which the trustee election ballots could be presented. Linda Clarkson has decided to run again as a write-in on the ballot for a three-year term. Mark Moffit has also expressed an interest in serving as a trustee and might run as a write-in.

C. Approve election Inspector Salary

Motion by Mary Schmutz, seconded by Mary Anne Williams that a salary of \$20.00 per hour be provided to the election inspector for the annual budget vote and trustee election.

D. Approve election Inspectors

Motion by Mary Anne Williams, seconded by Mary Lou Carpinella that the following election worker volunteers be appointed to work at the annual budget vote. Mary Crego, Gail Perrin, Tish Evans, Cindy Falise, and Betty Brainerd. Approved.

E. Ruth Connell Award

The Friends of the Library have agreed to donate the \$100.00 gift to the award recipient each year. The nominations of four people were submitted to the Board members for review and a recipient was chosen. The award recipient will be announced at the May Ruth Connell Staff Appreciation Day.

F. Policies

Proposed policy revisions were distributed to the Board members by Margaret Van Patten for review and comment at the next Board meeting.

G. Other

There were no other items presented.

X. New Business

A. Rescind Tax Cap

A motion to rescind the override of the tax cap resolution for the 2024-2025 budget year was made by Mary Schmutz and seconded by Mary Lou Carpinella.

B. Personnel

Margaret Van Patten explained the process when she was hired as Library Director and it was decided that the same procedures would be followed in hiring a new director.

XI. Director's Report

The report was reviewed and discussed.

XII. Adjournment

Motion by Mary Schmutz, seconded by Mary Anne Williams that the meeting be adjourned at 9 p.m. Carried.

Respectfully submitted,

Elizabeth Brainerd, Acting Secretary