

Baldwinsville Public Library**Board of Trustees****Minutes of Meeting – January 10, 2024**

Present: Craig Maguire, Pres., Mary Anne Williams, Mary Schmutz, Pam Fallesen, Frank Valchine, Mary Lou Carpinella, John Klimachefski, Donation Fund Treasurer, Margaret Van Patten, Library Director, Diane Natale, Secretary.

Excused: Linda Clarkson, VP.

Meeting called to order at 7:09 p.m.

- I. Conflict of Interest – None
- II. Disposition of Minutes of December 13, 2023. Move to accept minutes by Mary Anne Williams, second by Mary Schumtz. Carried
- III. Treasurer’s Report-Public Fund. Move to accept \$25,000 from the Donation Fund, to be added to the budget account for the children’s renovations for the canal boat. Move to accept by Pam Fallesen, second by Mary Lou Carpinella. Carried.
- IV. Treasurer’s Report -Donation Fund. New donation of \$1266.00 from Joe Clayton. Miscellaneous small donations to total \$1441.00 new funds received. Withdrawal payment of \$200.00 to Suzanne McCarthy for Christmas gift certificates. Dividends and interest earned \$366.83. Move to accept Public Funds by Pam Fallesen, second by Mary Lou Carpinella. Carried
- V. Bills- Public Fund. Move to accept Public Fund by Pam Fallesen, second by Frank Valchine. Abstain by Mary Anne Williams. Carried.
- VI. Bills- Donation Fund.
- VII. Public Comments. None
- VIII. Old Business
Updates:

A. Library Construction Grants. None

a. Monthly Energy Use Review. Energy usage was a little lower due to the warmer temperatures in December.

B Personnel Policy. Margaret Van Patten, Nancy Howe and Mary Lou Carpinella are continuing to update and revise the manual. They are working on the Library Health and Safety plan. They will come back next month to review Personnel Policy.

C. Other. Representatives from the school district and from King and King (Library architects) came to look over the library building. The school district needs to file a report to the state every five (5) years about any buildings they own.

IX . New Business.

A. Personnel. None

B. Other. Continuing communication between Library (Margaret Van Patten) and Baldwinsville School District to streamline ways to improve procedures.

X. Director's Report. Bruce and Terry King are picking out colors for the canal boat in the Children's Corner. The contractor wants to paint and dismantle the pieces and put them together at the library.

The Santa mailbox was a big hit at the library and KC, our children's librarian, gave the letters to Baldwinsville H.S. students, who answered them.

Meeting adjourned at 8:35 p.m. Motion to accept by Mary Lou Carpinella, second by Pam Fallesen. Carried.

Respectfully submitted,

Diane Natale