

**Baldwinsville Public Library  
Board of Trustees**

**Minutes of Meeting – Sept. 13, 2023**

PRESENT: Craig Maguire, President; Linda Clarkson, V-P; Mary Schmutz, Pam Fallesen, Margaret Van Patten, Library Director; Diane Natale, Secretary.

EXCUSED: Mary Lou Carpinella, Mary Anne Williams

Meeting called to order at 7:15 p.m. Nate Secord, V.P. of Green Team Lighting, LLC. and Julia Dean, Project Manager – Lighting and Controls of Green Team Lighting, LLC. came to speak to us about an Energy Efficient Lighting Proposal for the Library. They use LED lighting. The library has LED lighting but it is only ballast compatible. We use fluorescent ballasts. Green Team proposes an installation of 656 LED lighting lamps and drivers, replacing the existing 678 High-Pressure Sodium, Metal Halide, Mercury Vapor, fluorescent, incandescent and/or halogen lighting fixtures. The proposal focuses on the following for the lighting needs of the Baldwinsville Public Library

- Capital expenditure for product replacement necessary to adequately relight the facility
- Operating expense reduction and capital cost payback analysis
- Environmental impact analysis

Green Team will reuse some of the lighting upstairs in the library by by-passing the ballasts and taking the good ballasts and tubes to replace the basement lighting as needed. The new equipment will be used in the library proper and will look the same. Getting rid of the ballasts will save 5% energy.

The Simplified Summary looks like this:

Installed Cost of NEW GREEN Lighting	\$40,769
Estimated Incentive Amount	\$28,538
<b>Total after incentives</b>	<b>\$12, 231</b>
Total 10 Year Savings	\$201,046
Total Monthly Electric Savings	\$607
Adjusted Payback in Months	7
Adjusted Annual ROI (%)	164%

It is estimated that National Grid will okay the ESP (Energy Savings Plan) in 2 weeks. Then we can set up a time line with Green Lighting. Nate said it would probably take 2-3 weeks to complete.

I **Disposition of Minutes** of August 16, 2023. Motion to accept, Mary Schmutz. Second, Linda Clarkson. Carried

II **Conflict of Interest.** None

III **Treasurer's Report: Public Fund.** Budget approved pending 7410-406-33-0077 Budget Account for Kid's Room Renovations corrected to \$0 in Unencumbered balance (last column) in next report. Cycle 1 report reviewed and motion to accept Mary Schmutz. Second Pam Fallesen. Carried

IV **Treasurer's Report: Donation Fund.** Donation Fund Reports dated August 1 and September 1 were reviewed and accepted.

**V Bills-Public Fund.** Motion to accept the bills payable for July 13 – August 9, 2023 by Pam Fallesen. Second, Mary Schmutz. Carried

**VI Bills-Donation Fund.** None

**VII Public Comments.** None

**VIII Old Business**

**IX New Business**

**A. Personnel.** Motion to approve appointment of following pages effective 8/28/23 @ \$14.20 an hour. Nia Delardi, Samantha Fichera, Owen Matt, Makayla Rasmus. Mary Schmutz. Second Pam Fallesen. Carried

**Personnel.** Motions to accept resignation Maximilian Hernandez, Page, effective 8/31/23; Aviya Luke, Clerk, effective 9/7/23; Pat Baum, Account Clerk II, effective 9/29/23. Pat is retiring from the library but she will be rehired in Oct. 2023. Pam Fallesen. Second Linda Clarkson. Carried

**B. Policy Manual Review- Sections I, II, III.** Amend the Library's Mission Statement by changing **Roles** to **Goals**. Motion to accept revision for Section I, Pam Fallesen. Second Linda Clarkson. Carried

**Section II.** Motion to amend services. Pam Fallesen. Second, Craig Maguire. Carried

**Section III.** Public Relations. Motion to Accept notifications in accordance with librarian. Pam Fallesen. Second Mary Schmutz. Carried

**X Director's Report.** Friends of the Library is doing well. Some discussion on censorship.

Meeting adjourned at 8:52 p.m. Accepted Pam Fallesen. Second Mary Schmutz. Carried

Respectively Submitted,

Diane Natale, Secretary