Intro to Microsoft Word

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Today we'll look at some on-line tutorials to help you get started with Microsoft Word. We offer a variety of materials here because not all of these tutorials cover exactly the same material, and it's often beneficial to cover the same material from several slightly different perspectives.

The first two that we'll look at come from the Microsoft website.

Microsoft Word Training Modules
MS Word 2010
http://office.microsoft.com/en-us/word-help/training-courses-for-word-2010-HA104039042.aspx

MS Word 2013
http://office.microsoft.com/en-us/word-help/training-courses-for-word-2013-HA104030981.aspx

Another source of Office Software training materials are foundations that exist to help job-seekers, and community colleges.

Florida Gulf Coast University Word 2007 tutorial
http://www.fgcu.edu/support/office2007/word/

Goodwill Community Foundation offers modules aimed specifically at JobSeekers who want to upgrade their skills.
http://www.gcflearnfree.org/word

New York State Broadband Express offers training materials created by New York State librarians. These materials cover MS Word and other programs.
http://www.nysl.nysed.gov/libdev/nybbexpress/curriculum/index.html

Many Office tutorials have been posted to Youtube. These videos are posted by an array of different organizations. Go to www.youtube.com and enter keywords into the Search box related to your issue. For example, here are results I came across after entering the keywords "Microsoft Word 2010 page numbering" into the Youtube search-box.

Headers, Footers and Page Numbers from Simple to Elaborate in MS Word 2010
http://www.youtube.com/watch?v=KjHsltjESnY

Page Numbering in MS Word 2010
http://www.youtube.com/watch?v=BTtLmbbiM3k

Microsoft Word Page Numbering
http://www.youtube.com/watch?v=dHsSJfEzsuI