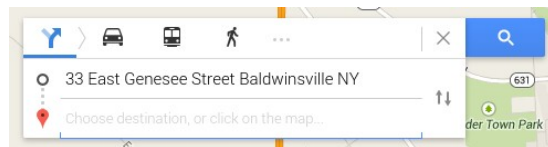# Using Google Maps
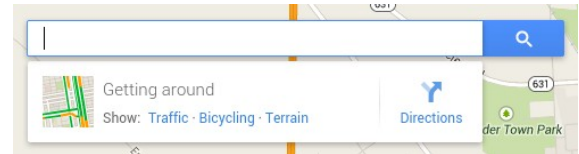
Open your browser and type "Google Maps" into the Google search bar, or type into your address bar: http://www.google.com/maps/ .

Click on the Directions icon at the top left of your screen.

Type in the address you're starting from in the top line, and enter the address you're going to in the bottom line, then hit *Enter*.

You will see tabs appear offering different routes you can take. Click on the tab for the path you'd like to take to your destination. The system will usually default to the route that takes the least amount of time, and not necessarily the route that is the shortest physical distance. In this example, I-690 appears in larger lettering at the top, because that's the recommended route. If you wanted to take 370 or I-90 instead you would click on the tabs for those routes.
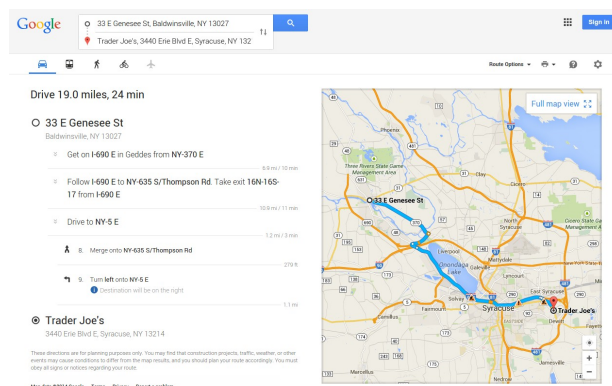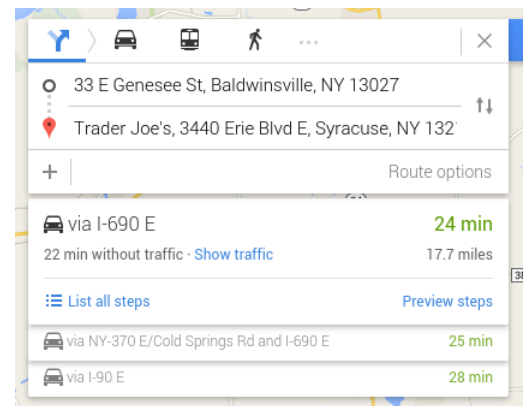
Click on List all steps to open the route mapping page. To print the map, click on the icon that's shaped like a desktop printer on the top right of the screen, right above the map image.

After clicking the printer icon, you'll see this drop-down box. Double click on either *Print including maps* or *Print text only* to print your document.
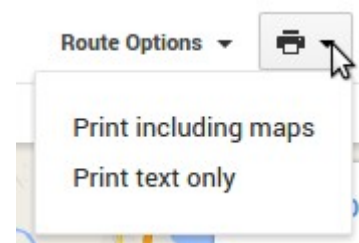
Practice doing this over and over until you get it.