

Baldwinsville Public Library
Board of Trustees
Minutes of Meeting – February 11, 2026

PRESENT: Craig Maguire, President; Mary Schmutz, Co-Vice President.; Pam Fallesen; Frank Valchine; Mary Anne Williams; John Klimachefsky, Donation Fund Treasurer; Nancy Howe, Library Director; Dania Souid, Assistant Director; Patricia Baum, Bookkeeper.

Excused: Mary Lou Carpinella, Co-Vice President; Liz Bates; Diane Natale, Secretary.

Friends of Baldwinsville Public Library. Courtney Gulick, Friends President, gave a brief update:

- The board attended Zeffy training (fundraising software).
- There are two board vacancies: secretary and program director.
- The group is hoping to have one event each month.
- April: Memoir writing class with a local author.
- June: Kid's Night Out
- July: Sidewalk art
- October: Mah Jongg tournament

I. **Call to Order.** Meeting called to order at 6:03 p.m. by Craig Maguire.

II. **Conflict of Interest.** None.

III. **Disposition of January 14, 2026, Minutes.** Motion to accept minutes as written by Mary Schmutz. Second by MaryAnne Williams. Carried.

IV. **Donation Treasurer's Report.**

Library Fund Balance as of January 1, 2026, was \$128,523.71.

Donations received:

- \$100.00 from Nancy and Robert Burt, unrestricted
- \$ 50.00 from Scrapbook Club, unrestricted

One withdrawal for payment: \$68.50 for Warrant 2025-2026 #7 (to Baldwinsville Public Library McCarthy for December board of trustees' dinner). Interest and Dividends earned \$377.46. Library Fund Balance as of January 1, 2025, is \$128,982.67

Accounts breakdown

Seneca Checking Account	\$15,432.36
Empower Savings Account	\$ 28.77

Empower 24-month CD account at 3.50% APR,
matures 10/30/2027 \$56,560.22

Empower 15-month CD account at 4.50% APR,
matures 7/19/2026 \$56,961.32

Total: **\$128,982.67**

Motion to accept Donation Fund Treasurer's Report by Frank Valchine. Second by MaryAnne Williams. Carried.

V. **Bills: Donation Fund.** Warrant 2025-2026 #8 was presented:

- **Unrestricted Funds:** \$60.06 to Baldwinsville Public Library for dinner provided at January 2026 board training session.
- **Ermina Ortlieb Fund (restricted):** \$91.42 to Baldwinsville Public Library for purchase of children's non-fiction books on the subject of firemen/firefighting.

VI. **Treasurer's Report-Public Fund. (Cycle 7).** No questions or comments. Motion to approve Cycle 7 by MaryAnne Williams. Second by Frank Valchine. Carried.

VII. **Bills-Public Funds.** No questions upon review of the bills. Motion to pay bills by Mary Schmutz. Second by Frank Valchine. Carried.

VIII. **Public Comments.** None

IX. **Old Business**

A. **Updates**

- **Monthly energy use review.** No comments.
- **2026 Aid Construction Aid Grant- Update.** Nothing to report.
- **Marketing & Outreach Coordinator Position:**
 - At 6:30 pm MaryAnne Williams made a motion to go into executive session to discuss candidates for the Marketing & Outreach Coordinator position. Second by Craig Maguire. Carried.
 - At 6:45 pm Mary Anne Williams moved to come out of executive session. Second by Frank Valchine. Carried

X. **New Business**

- **Personnel Appointments:** The following three pages were hired, effective 2/2/2026, at a rate of \$16.00/hour:
 - Lea Brookins

- Anna Kelepurovski
- Midred Yeagler-Glod

Motion to approve these appointments was made by Mary Scmutz. Second by Pam Fallesen. Carried.

- **Ruth Connell Award.** The Ruth Connell Award Luncheon will take place at 12 pm on Tuesday, May 19, 2026. Nancy will distribute nomination forms to the staff at the March 12th staff meeting and forms will be due by April 3, 2026. The board will choose a recipient at the April board meeting.
- **2026-2027 BPL Budget.** The Finance Committee (Craig Maguire, Frank Valchine, Nancy Howe, Dania Souid, and Pat Baum) met on February 9, 2026, to begin the budget process. In addition, Nancy will use the following projections in determining the final budget:
 - Pension expense
 - Social Security
 - PILOT monies
 - Worker's Compensation

XI. Director's Report. No questions or comments.

XII. Adjournment. Motion to adjourn by Pam Fallesen. Second by Craig Maguire. The Board adjourned at 7:03 p.m.

Respectively Submitted,

Pamela Fallesen, Secretary, Pro Tem