

Dear Trustee:

The next meeting of the Board of Trustees of the Baldwinsville Public Library will be on Wednesday, October 12, 2022 at 7:00 p.m. at the library.

- I. Conflict of Interest
- II. Disposition of Minutes of September 14, 2022
- III. Treasurer's Report: Public Fund
- IV. Treasurer's Report: Donation Fund
- V. Bills: Public Fund
- VI. Bills: Donation Fund
- VII. Public Comments
- VIII. Old Business
 - A. Updates:
 1. Library Construction Grants
 2. Monthly Energy Use Review
 - B. Ruth Connell Award
 - C. Health and Safety – Testing Requirements
 - D. Friends of the Library
- IX. New Business
 - A. Personnel Changes
 - B. Appoint Public Funds Treasurer and Assistant Treasurer
 - C. Minimum Wage
- X. Director's Report
- XI. Adjournment

Craig Maguire
President, Board of Trustees

CM/SM
10/6/2022

Baldwinsville Public Library
Board of Trustees
Minutes of Meeting – September 14, 2022

PRESENT: Craig Maguire, President; Linda Clarkson, Vice-President; Mary Lou Carpinella, Lauren Russett, Pamela Fallesen, Steve McMahon, Mary Schmutz, Margaret Van Patten, Library Director

EXCUSED: Krista Wells, Secretary

The Board meeting was called to order by President Maguire at 7:15 p.m.

- I. Disposition of Minutes of August 10, 2022. The minutes were distributed and discussed. Motion by Fallesen, seconded by Clarkson that the minutes be accepted. Carried.
- II. Conflict of Interest. There were no reports from Board members of any conflicts of interest relating to the Board members of library matters.
- III. Treasurer's Report – Public Fund. None.
- IV. Treasurer's Report – Donation Fund. The Donation Fund report dated September 1, 2022 was distributed and discussed. Motion by Fallesen, seconded by Schmutz that the Donation Fund report be approved and accepted as presented. Carried.
- V. Bills – Public Fund. The bills for August 10, 2022 to September 14, 2022 was distributed and discussed. There was a large increase in the water bill. Van Patten will research possible causes and monitor the meter daily. Motion by Schmutz, seconded by McMahon that the bills for August 10, 2022 to September 14, 2022 be approved and accepted as presented. Carried.
- VI. Bills – Donation Fund. None.
- VII. Public Comments. None.
- VIII. Old Business.
 - A. Updates

1. Library Construction Grants. Approval from NYS to use the remaining funds for the purchase of a new cooling tower has been received and bids will be going out.
2. Monthly Energy Review. Energy usage is following historical markers.

B. Monthly Energy Review. Maguire reviewed the energy data.

C. Book Fair. The Board discussed the Barnes and Noble fundraiser scheduled for November. Motion by Russett, seconded by McMahon to cancel the Barnes and Noble fundraiser for 2022.

D. Friends. The Friends are looking for more volunteers. There is a get together on Sept 15th at 10 a.m. and 7 p.m.

E. Book Banning. A discussion was held regarding individual book banning and material selection. It was decided that the current policy needs to be updated to allow for challenges where an entire category of books comes under scrutiny. McMahon and Schmutz volunteered to form a committee with Van Patten and Nancy Howe to review the current policy and recommend revisions.

IX. New Business

Personnel:

Resignations

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Milo Austin	Page	August 19, 2022
Jack Ramin	Page	August 30, 2022
Ryan Somelofske	Library Clerk I	August 24, 2022

Motion by Schmutz, seconded by Russett, to accept the resignation of Austin, Ramin and Somelofske.

Appointments

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>
Aviya Luke	Library Clerk I	September 19, 2022	\$14.41/hour
Sandra Nelepovitz	Library Clerk I	September 19, 2022	\$14.41/hour

Motion by McMahon, seconded by Fallesen, to appoint Luke and Nelepovitz.

Retirement

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Cynthia Snyder	Account Clerk II	October 28, 2022

Motion by Fallesen, seconded by Russett, to accept the retirement of Snyder.

- X. Directors Report. Annal's Angels latest fundraiser totaled more than \$26,000.00, all of which will go towards the renovation of the children's area.
- XI. Adjournment. Motion by Fallesen, seconded by McMahon that the meeting be adjourned at 8:36 p.m. Carried. The next Board meeting will be held on Wednesday, October 12, 2022 at 7:00 p.m.

Respectfully submitted.

Mary Lou Carpinella,
Secretary Pro Tem

Director's Report for Board Meeting... October 12, 2022

Director's Activities

September	1	Boxed Books with Jacquie Owens and a Volunteer at the Home of the Late Rosemary Bucci
	7	Baldwinsville Rotary at The Wood
	8	BPL Full Staff Meeting
	9	Traveler's Club, was Co-hostess
	13	OCPL System Leadership Retreat at Sharkey's
	14	Baldwinsville Rotary at The Wood
	15	NY Library Assn Council Meeting via Zoom Friends of the Library Meeting
	17	McHarrie's Legacy Book Sale at Museum at Shacksboro Schoolhouse
	20	Interviewed Candidate for Account Clerk II Position
	21	Baldwinsville Rotary at The Wood OCPL Board Meeting at the Central Library
	22	BPL Librarians Meeting
	26	Meeting with Village Trustee Ruth Cico About Christmas Tree Lighting After Party and Summer Concert Series
	29	BPL Materials Challenge Policy Meeting with Nancy Howe, Steve McMahon and Mary Schmutz
	30	Interviewed Candidate for Account Clerk II Position

Other Staff Activities

Nancy Howe

September	1	CLRC Staff Meeting via Zoom
	7	St. Mary's Large-Print Book Swap
	8	BPL Staff Meeting
	13	CLRC Executive Committee Meeting via Zoom
	21	O'Brien Road Apartments Large-Print Book Swap
	22	BPL Librarians/Programming Meeting via Zoom
	29	BPL Materials Challenge Policy Meeting

Bob Loftus

September	8	BPL Staff Meeting
	22	BPL Librarians/Programming Meeting via Zoom
	28	BPL/Bruin recycling event

Jacquie Owens

September	1	Boxing Donations at Rosemary's with Meg
	8	Staff Meeting Meet with Linda Keefe from Tech-Talk about Hybrid webinar
	14	eContent Meeting (OCPL)
	15	CLRC Nominating Committee Meeting
	21	Canton Woods Writing Program
	22	Librarian's Meeting
	29	Meet with Linda Keefe from Tech-Talk about Hybrid webinar

Director's Report for Board Meeting... October 12, 2022

Meghin Roberts

September	6	Zoom Test with Maxwell Library for hybrid program
	20	Baldwinsville Farmer's Market
	22	BPL Librarian's Meeting

Julia Schult

September	3	Participated in Annals Angels Walk
	10	Proctored Exam
	22	BPL Librarian's Meeting
	29	Bookachino (Zoom) with Marie Benedict

Dania Souid

September	6	Baldwinsville Farmer's Market
		Zoom Test with Maxwell Library for Hybrid Program
	8	BPL Staff Meeting
	21	Tour with Students from Faith Baptist Church School
	22	BPL Librarian's Meeting

Programs

September		Notary (JO)	21
	1	Board Game Drop-In (NH)	8
		Computer Help with CNY Literacy (JO)	5
	2	Quilting and Knitting with Friends (SB)	1
	3	Tai Chi Chi'h (JS)	16
	5	Weekly Word Sprints (JAO)	5
	6	Art Reception (MVP)	50
		The Lost City Movie (NH)	6
		Wordsmiths Writing Group (JO)	3
	7	Read to Daisy (MR)	2
		Online Dungeons & Dragons (JS)	6
		Air Dry Clay Keychain (DS)	10
	8	Mystery Book Club (JS)	14
		Discovery Den (MR)	19
		Board Game Drop-In (NH)	8
		Computer Help with CNY Literacy (JO)	5
		Cardmaking Online (JS)	22
	9	Cardmaking in Person (JS)	5
	10	Tai Chi Chi'h (JS)	15
		The Lost City Movie (NH)	3
	11	Clay Crafts (JS)	8
	12	Learn Mah Jongg (JO)	12
		Health Insurance Help (JO)	2
		Play Mah Jongg (JO)	12
		2 nd Monday Club to Go (MR)	16
		The Importance of Focus in a World of Distraction (JO)	17
	13	Candlelight Quilt Guild (JS)	20

Director's Report for Board Meeting... October 12, 2022

15	Friends of the Library (MVP)	12
	Fall Crafts for Kids (MR)	5
	Board Game Drop-In (NH)	8
	Computer Help with CNY Literacy (JO)	6
	Chess Club (JS)	3
17	Tai Chi Chi'h (JS)	9
	Puzzle Piece Picture Frame (JO/DS)	20
19	Learn Mah Jongg (JO)	12
	Play Mah Jongg (JO)	12
	Word Sprints (JO)	3
20	Books for Breakfast (JAO)	7
	Elvis Movie (NH)	10
21	Homeschool Hangout (MR)	2
	Read to Daisy (MR)	2
	Online Dungeons & Dragons (JS)	5
	Mushroom Lamp (DS)	10
	Open Mic Night (JS)	10
22	Board Game Drop-In (NH)	8
	Computer Help with CNY Literacy (JO)	5
	Video Game Club (DS)	22
24	Tai Chi Chi'h (JS)	10
	Elvis Movie (NH)	9
26	Learn Mah Jongg (JO)	12
	Play Mah Jongg (JO)	12
	Word Sprints (JO)	3
27	Baby Time (NH)	22
	Drop-In Storytime (MR)	4
	Wordsmiths Writing Group (JO)	5
28	Recycle Drop-Off Day (RL)	72
	Storytime with Mrs. G. and Jessie (MR)	22
	Brown Bag Book Club (JO)	6
	Read to Rosie (MR)	2
	Dungeons & Dragons (JS)	6
29	Board Game Drop-In (NH)	8
	Computer Help with CNY Literacy (JO)	4
	Video Games with Town of Lysander (DS)	25
	Baldwinsville Evening Book Club (JO)	16
30	Quilting and Knitting with Friends (SB)	8
	Program Total:	728

Art Exhibit
September

Paintings by Cherielee Brown

Community Room Use
September 1

Lunch Club	8
Annal's Angels 5K Registration	40

Director's Report for Board Meeting... October 12, 2022

3	OA	4
6	Focus Program Test Zoom	2
7	Rug Hooking Group	14
8	Baldwinsville Harriers Booster Club	12
9	McHarrie Foundation Finance Committee	6
	Travelers Club	25
10	OA	4
	Onondaga County Sheriff	4
13	Village Green Homeowners HOA 5	8
14	Laureate Theta Beginning Day	12
17	OA	6
19	Girl Scouts	10
	Baldwinsville Girls Booster Club	10
	Boy Scout Troop 114	20
20	CNY Waterway Assoc.	10
	Book Club	6
	ESAHA Board Meeting	20
21	Female Charitable Board	11
	Baldwinsville Boys Basketball Boosters	12
22	Baldwinsville Crew Boosters Board	10
24	OA	4
26	Rotary Youth Exchange Training	20
27	Artists' Loft	8
30	Life Plan Care Meeting	4
	Community Room Total:	<u>290</u>

Director's Report:

Organizational Chart:

The current organizational chart can be found at the end of this report.

Friends of the Library:

A Friends meeting was held at 10am and 7pm on September 15th. There were 5 people in the evening and 7 people in the morning. There were 4 new people and they all expressed interest in being involved in the Friends Group. Krista is unable to participate in a leadership role due to health reasons. We need to develop a plan for going forward. I would suggest a meeting with the new folks who expressed interest and a couple of the more recently involved leaders for the purpose of going forward.

Basement Lights:

All basement lights have been converted to LEDs.

Public Funds Treasurer:

Every July the Library Board appoints the school district's treasurer as the library's treasurer. In July of 2022 Timothy Lynch was appointed as the library's public funds treasurer per usual. I learned this week that at the school district's July board meeting a new person, Emily Hayes, was appointed the

Director's Report for Board Meeting... October 12, 2022

school district's treasurer and Timothy Lynch was appointed deputy treasurer. Kim Vile, Assistant Superintendent for Management Services, apologized that she had neglected to let me know. At our October meeting the library board needs to appoint Emily Hayes as our Public Funds Treasurer and Timothy Lynch as the Deputy Treasurer.

Minimum Wage:

According to Syracuse.com "In areas outside New York City, Long Island and Westchester County, the minimum wage will rise from \$13.20 per hour to \$14.20, an increase of 7.5%, according to the state Labor Department." When salaries were approved in July we had planned on minimum, which is what the pages receive, at \$14.12 per hour. A motion will need to be made and passed to pay minimum wage for the pages at \$14.20 per hour effective December 31, 2022.

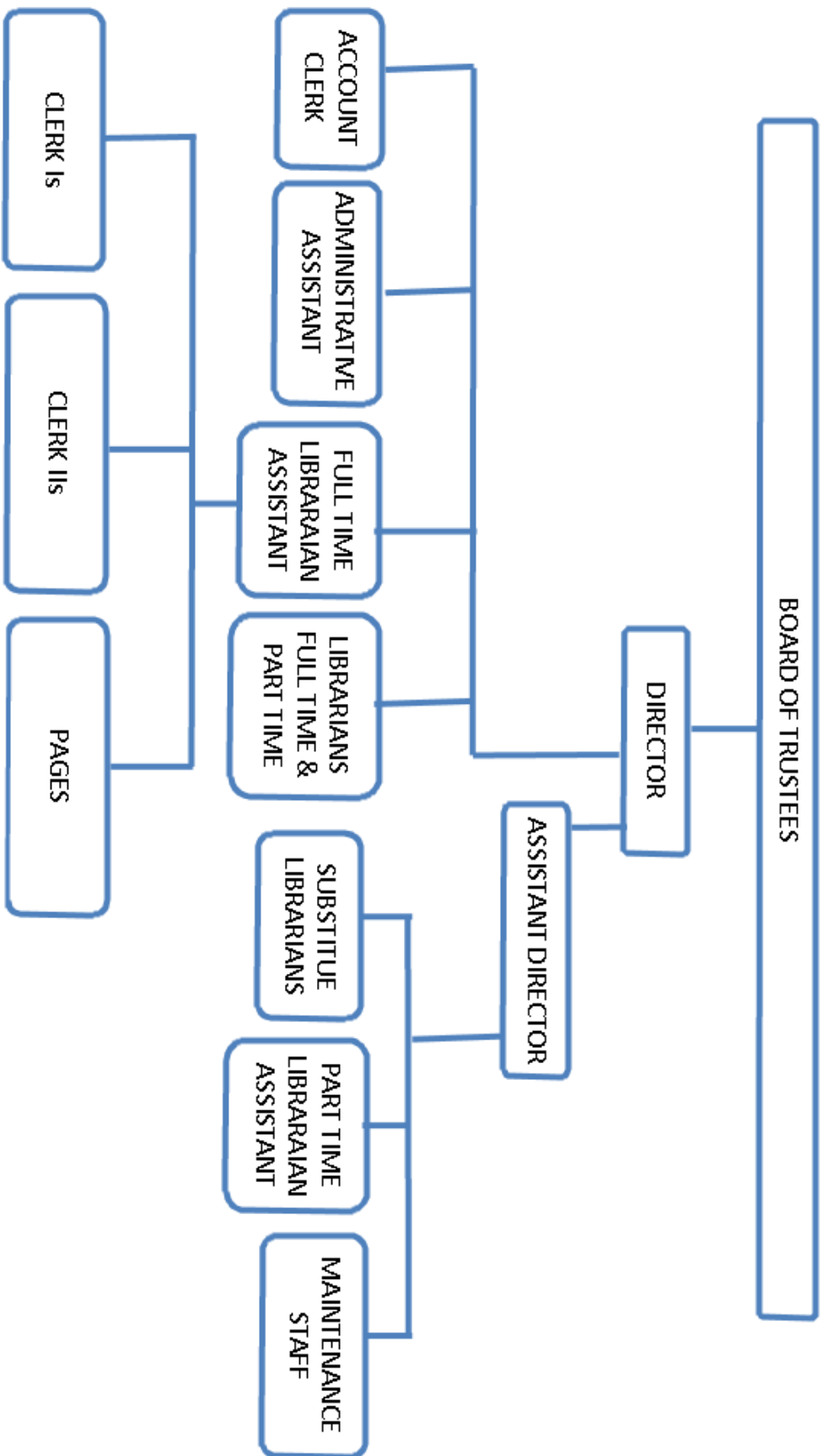
Library Trustee Education:

Beginning January 1, 2023, each member, elected or appointed, of a board of trustees shall be required to complete a minimum of two hours of trustee education annually. (Education Law 260-d added by Chapter 468 of the Laws of 2021).

Per Education Law, trustee education topics may include financial oversight, accountability, fiduciary responsibilities and the general powers and duties of a library trustee. The Library Board of Trustees should establish a written policy and procedures related to trustee education and compliance. The library should track trustee education compliance. There is a sample form, provided by the State Library. I will put the topic on the November board agenda. In the meantime I will check to see what OCPL has or is developing for their trustees and prepare a draft policy. I will share the draft with the board prior to the November meeting so that you have a chance to review and be prepared to ask any questions at the meeting. The goal would be to have a policy in place and approved by the end of the December meeting.

Director's Report for Board Meeting... October 12, 2022

BALDWINSVILLE PUBLIC LIBRARY ORGANIZATIONAL CHART



BALDWINSVILLE
PUBLIC LIBRARY
33 East Genesee Street
Baldwinsville, New York 13027
315-635-5631 (voice)
315-635-5631 (fax)
www.baldwinlib.ny.us
info@baldwinlib.ny.us

Baldwinsville Central School District
 PUBLIC LIBRARY Trial Balance for Fiscal Year 2023
 Cycle 01
 Post Dates From 07/01/2022 To 07/31/2022

G/L Account	Description	Debits	Credits
Assets			
200.CH	Chase MM Account	656,720.41	
200.MT	Public Library Fund M&T Checki	5,017.68	
210.00	Petty Cash	250.00	
391.GF	Due From General Fund	3,373.26	
Budgetary and Expense Accounts			
510.00	Estimated Revenues	1,688,965.00	
521.00	Encumbrances	798,878.30	
522.00	Expenditures	109,963.38	
599.00	Appropriated Fund Balance	120,756.09	
Liabilities, Reserves and Fund Balance			
821.00	Reserve for Encumbrances		798,878.30
915.00	Assigned Unappropri Fund Bal		753,045.01
Budgetary and Revenue Accounts			
960.00	Appropriations		1,809,721.09
980.00	Revenues		22,279.72
	Grand Totals	3,383,924.12	3,383,924.12

Baldwinsville Central School District

Budget Status Report As Of: 07/31/2022

Fiscal Year: 2023

Fund: L PUBLIC LIBRARY

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
7410-160-50-0000	Salaries-Professional	505,938.00	0.00	505,938.00	37,583.89	382,564.40	85,809.71
7410-163-50-0000	Salaries-Custodial	56,967.00	0.00	56,967.00	2,290.47	0.00	54,676.53
7410-182-50-0000	Salaries-Page	110,621.00	0.00	110,621.00	4,184.40	0.00	106,436.60
7410-183-50-0000	Salaries-Clerical	315,813.00	0.00	315,813.00	16,137.03	109,728.64	189,947.33
7410-200-33-0000	Equipment	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00
7410-220-33-0000	Computer Circulation Sys	42,000.00	0.00	42,000.00	8,282.99	26,845.01	6,872.00
7410-400-33-0000	Maintenance Expenses	35,000.00	267.82	35,267.82	1,562.08	11,046.74	22,659.00
7410-400-33-0514	Other Non-Books	35,000.00	0.00	35,000.00	4,955.74	15,000.00	15,044.26
7410-400-33-0516	Publicity and Printing	1,000.00	0.00	1,000.00	110.00	0.00	890.00
7410-400-33-0517	Professional Fees	500.00	0.00	500.00	0.00	0.00	500.00
7410-400-33-0518	Membership Dues	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
7410-400-33-0519	Collection Agency Expense	500.00	0.00	500.00	0.00	500.00	0.00
7410-405-33-0000	Equipment Repair	7,500.00	0.00	7,500.00	0.00	5,400.00	2,100.00
7410-406-33-0000	Building Repair	50,000.00	0.00	50,000.00	10,932.23	0.00	39,067.77
7410-406-33-0001	Parking Lot	0.00	22,588.25	22,588.25	0.00	22,588.25	0.00
7410-411-33-0000	Insurance	9,000.00	0.00	9,000.00	10,179.39	0.00	-1,179.39
7410-422-33-0000	Utilities	28,000.00	0.00	28,000.00	26.94	27,973.06	0.00
7410-427-33-0000	Telephone	9,000.00	0.00	9,000.00	620.11	7,779.89	600.00
7410-449-33-0000	Education & Training	9,000.00	0.00	9,000.00	0.00	0.00	9,000.00
7410-450-33-0000	Office Supplies	12,000.00	0.00	12,000.00	3.09	8,400.00	3,596.91
7410-450-33-1520	Postage	500.00	0.00	500.00	200.00	0.00	300.00
7410-450-33-1543	Custodial Supplies	7,000.00	0.00	7,000.00	101.22	4,900.00	1,998.78
7410-460-33-0000	Programming	12,000.00	0.00	12,000.00	669.91	1,100.00	10,230.09
7410-460-33-0512	Recordings	75,500.00	0.00	75,500.00	91.98	62,000.00	13,408.02
7410-460-33-0513	Serials	23,000.00	0.00	23,000.00	7,012.45	0.00	15,987.55
7410-462-33-0000	Books	80,000.00	264.02	80,264.02	455.06	75,391.90	4,417.06
7410-462-33-0520	Innovations	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
7410 Public Library Fund - Function Subtotal		1,440,839.00	23,120.09	1,463,959.09	105,378.98	761,217.89	597,362.22
9010-800-33-0000	Employee Benefits-Retirem	96,616.00	0.00	96,616.00	0.00	0.00	96,616.00
9010 State Retirement - Function Subtotal		96,616.00	0.00	96,616.00	0.00	0.00	96,616.00
9030-800-33-0000	Employee Benefits-Soc Sec	75,513.00	0.00	75,513.00	4,584.40	37,660.41	33,268.19
9030 Social Security - Function Subtotal		75,513.00	0.00	75,513.00	4,584.40	37,660.41	33,268.19
9040-800-33-0000	Employee Ben-Workers Comp	5,300.00	0.00	5,300.00	0.00	0.00	5,300.00
9040 Worker's Compensation - Function Subtotal		5,300.00	0.00	5,300.00	0.00	0.00	5,300.00
9050-800-33-0000	Employee Ben-Dis Insur	600.00	0.00	600.00	0.00	0.00	600.00
9050 Disability Insurance - Function Subtotal		600.00	0.00	600.00	0.00	0.00	600.00
9060-800-33-0000	Employee Ben-Health Ins	167,733.00	0.00	167,733.00	0.00	0.00	167,733.00
9060 Hospital, Medical, Dental Insurance - Function Subtotal		167,733.00	0.00	167,733.00	0.00	0.00	167,733.00

Baldwinsville Central School District

Budget Status Report As Of: 07/31/2022
Fiscal Year: 2023

Fund: L PUBLIC LIBRARY

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
Total PUBLIC LIBRARY		1,786,601.00	23,120.09	1,809,721.09	109,963.38	798,878.30	900,879.41

Baldwinsville Central School District
PUBLIC LIBRARY Trial Balance for Fiscal Year 2023
Cycle 02
Post Dates From 07/01/2022 To 08/31/2022

G/L Account	Description	Debits	Credits
Assets			
200.CH	Chase MM Account	507,005.36	
200.MT	Public Library Fund M&T Checki	32,643.68	
210.00	Petty Cash	250.00	
391.GF	Due From General Fund	3,373.26	
Budgetary and Expense Accounts			
510.00	Estimated Revenues	1,688,965.00	
521.00	Encumbrances	726,284.79	
522.00	Expenditures	251,164.71	
599.00	Appropriated Fund Balance	120,756.09	
Liabilities, Reserves and Fund Balance			
821.00	Reserve for Encumbrances		726,284.79
915.00	Assigned Unappropr Fund Bal		753,045.01
Budgetary and Revenue Accounts			
960.00	Appropriations		1,809,721.09
980.00	Revenues		41,392.00
	Grand Totals	3,330,442.89	3,330,442.89

Baldwinsville Central School District

Budget Status Report As Of: 08/31/2022

Fiscal Year: 2023

Fund: L PUBLIC LIBRARY

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
7410-160-50-0000	Salaries-Professional	505,938.00	0.00	505,938.00	79,743.76	347,785.80	78,408.44
7410-163-50-0000	Salaries-Custodial	56,967.00	0.00	56,967.00	6,819.83	0.00	50,147.17
7410-182-50-0000	Salaries-Page	110,621.00	0.00	110,621.00	13,127.40	0.00	97,493.60
7410-183-50-0000	Salaries-Clerical	315,813.00	0.00	315,813.00	39,001.80	99,753.28	177,057.92
7410-200-33-0000	Equipment	12,000.00	0.00	12,000.00	280.37	0.00	11,719.63
7410-220-33-0000	Computer Circulation Sys	42,000.00	0.00	42,000.00	8,459.96	26,668.04	6,872.00
7410-400-33-0000	Maintenance Expenses	35,000.00	267.82	35,267.82	4,752.68	10,120.74	20,394.40
7410-400-33-0514	Other Non-Books	35,000.00	0.00	35,000.00	6,762.84	13,192.90	15,044.26
7410-400-33-0516	Publicity and Printing	1,000.00	0.00	1,000.00	185.00	0.00	815.00
7410-400-33-0517	Professional Fees	500.00	0.00	500.00	0.00	0.00	500.00
7410-400-33-0518	Membership Dues	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
7410-400-33-0519	Collection Agency Expense	500.00	0.00	500.00	98.45	401.55	0.00
7410-405-33-0000	Equipment Repair	7,500.00	0.00	7,500.00	583.13	4,816.87	2,100.00
7410-406-33-0000	Building Repair	50,000.00	0.00	50,000.00	28,836.23	0.00	21,163.77
7410-406-33-0001	Parking Lot	0.00	22,588.25	22,588.25	0.00	22,588.25	0.00
7410-411-33-0000	Insurance	9,000.00	0.00	9,000.00	8,971.94	0.00	28.06
7410-422-33-0000	Utilities	28,000.00	0.00	28,000.00	4,560.40	22,208.53	1,231.07
7410-427-33-0000	Telephone	9,000.00	0.00	9,000.00	1,252.04	7,147.96	600.00
7410-449-33-0000	Education & Training	9,000.00	0.00	9,000.00	0.00	0.00	9,000.00
7410-450-33-0000	Office Supplies	12,000.00	0.00	12,000.00	2,433.01	6,077.92	3,489.07
7410-450-33-1520	Postage	500.00	0.00	500.00	200.00	0.00	300.00
7410-450-33-1543	Custodial Supplies	7,000.00	0.00	7,000.00	1,051.79	4,117.58	1,830.63
7410-460-33-0000	Programming	12,000.00	0.00	12,000.00	2,154.51	1,000.00	8,845.49
7410-460-33-0512	Recordings	75,500.00	0.00	75,500.00	4,365.16	57,726.82	13,408.02
7410-460-33-0513	Serials	23,000.00	0.00	23,000.00	19,370.89	0.00	3,629.11
7410-462-33-0000	Books	80,000.00	264.02	80,264.02	7,581.61	68,441.81	4,240.60
7410-462-33-0520	Innovations	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
7410 Public Library Fund - Function Subtotal		1,440,839.00	23,120.09	1,463,959.09	240,592.80	692,048.05	531,318.24
9010-800-33-0000	Employee Benefits-Retirem	96,616.00	0.00	96,616.00	0.00	0.00	96,616.00
9010 State Retirement - Function Subtotal		96,616.00	0.00	96,616.00	0.00	0.00	96,616.00
9030-800-33-0000	Employee Benefits-Soc Sec	75,513.00	0.00	75,513.00	10,571.91	34,236.74	30,704.35
9030 Social Security - Function Subtotal		75,513.00	0.00	75,513.00	10,571.91	34,236.74	30,704.35
9040-800-33-0000	Employee Ben-Workers Comp	5,300.00	0.00	5,300.00	0.00	0.00	5,300.00
9040 Worker's Compensation - Function Subtotal		5,300.00	0.00	5,300.00	0.00	0.00	5,300.00
9050-800-33-0000	Employee Ben-Dis Insur	600.00	0.00	600.00	0.00	0.00	600.00
9050 Disability Insurance - Function Subtotal		600.00	0.00	600.00	0.00	0.00	600.00
9060-800-33-0000	Employee Ben-Health Ins	167,733.00	0.00	167,733.00	0.00	0.00	167,733.00
9060 Hospital, Medical, Dental Insurance - Function Subtotal		167,733.00	0.00	167,733.00	0.00	0.00	167,733.00

Baldwinsville Central School District

Budget Status Report As Of: 08/31/2022
Fiscal Year: 2023

Fund: L PUBLIC LIBRARY

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
Total PUBLIC LIBRARY		1,786,601.00	23,120.09	1,809,721.09	251,164.71	726,284.79	832,271.59

Baldwinsville Central School District

Revenue Status Report As Of: 08/31/2022

Fiscal Year: 2023

Fund: L PUBLIC LIBRARY

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001.000		Real Property Taxes	1,582,788.00	0.00	1,582,788.00	0.00	1,582,788.00	
1081.000		Other Pmts Lieu of Taxes	63,177.00	0.00	63,177.00	0.00	63,177.00	
2082.000		Library Charges	1,500.00	0.00	1,500.00	415.80	1,084.20	
2401.000		Interest and Earnings	500.00	0.00	500.00	507.48		7.48
2760.000		Library System Grant	16,000.00	0.00	16,000.00	31,085.00		15,085.00
2770.000		Unclassified Revenues Spe	25,000.00	0.00	25,000.00	9,383.72	15,616.28	
Total PUBLIC LIBRARY			1,688,965.00	0.00	1,688,965.00	41,392.00	1,662,665.48	15,092.48

Selection Criteria

Criteria Name: Last Run
As Of Date: 08/31/2022
Suppress revenue accounts with no activity
Sort by: Fund/State Revenue
Printed by Tim Lynch

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Baldwinsville Central School District
PUBLIC LIBRARY Trial Balance for Fiscal Year 2022
Cycle 98
Post Dates From 07/01/2021 To 06/30/2022

G/L Account	Description	Debits	Credits
Assets			
200.CH	Chase MM Account	831,294.52	
200.MT	Public Library Fund M&T Checki	1,328.78	
391.GF	Due From General Fund	3,373.26	
Budgetary and Expense Accounts			
510.00	Estimated Revenues	1,647,224.00	
521.00	Encumbrances	23,120.09	
522.00	Expenditures	1,612,225.06	
599.00	Appropriated Fund Balance	51,480.83	
Liabilities, Reserves and Fund Balance			
600.99	Accounts Payable-PY		42,624.37
601.00	Accrued Liabilities		19,327.18
689.00	Deferred Revenue		21,000.00
821.00	Reserve for Encumbrances		23,120.09
915.00	Assigned Unappropr Fund Bal		694,753.90
Budgetary and Revenue Accounts			
960.00	Appropriations		1,698,704.83
980.00	Revenues		1,670,516.17
	Grand Totals	4,170,046.54	4,170,046.54

Baldwinsville Central School District

Budget Status Report As Of: 06/30/2022

Fiscal Year: 2022

Fund: L PUBLIC LIBRARY

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
7410-160-50-0000	Salaries-Professional	472,840.00	0.00	472,840.00	465,721.16	0.00	7,118.84
7410-163-50-0000	Salaries-Custodial	53,240.00	0.00	53,240.00	51,507.03	0.00	1,732.97
7410-182-50-0000	Salaries-Page	103,384.00	0.00	103,384.00	91,534.91	0.00	11,849.09
7410-183-50-0000	Salaries-Clerical	295,152.00	0.00	295,152.00	293,333.62	0.00	1,818.38
7410-200-33-0000	Equipment	12,000.00	0.00	12,000.00	9,894.56	0.00	2,105.44
7410-220-33-0000	Computer Circulation Sys	41,000.00	-1,500.00	39,500.00	37,614.01	0.00	1,885.99
7410-400-33-0000	Maintenance Expenses	35,000.00	-5,100.00	29,900.00	27,218.75	267.82	2,413.43
7410-400-33-0514	Other Non-Books	36,000.00	5,100.00	41,100.00	41,054.62	0.00	45.38
7410-400-33-0516	Publicity and Printing	1,500.00	0.00	1,500.00	1,371.31	0.00	128.69
7410-400-33-0517	Professional Fees	1,000.00	-100.00	900.00	887.50	0.00	12.50
7410-400-33-0518	Membership Dues	2,000.00	100.00	2,100.00	2,075.84	0.00	24.16
7410-400-33-0519	Collection Agency Expense	1,000.00	0.00	1,000.00	313.25	0.00	686.75
7410-405-33-0000	Equipment Repair	7,500.00	-1,000.00	6,500.00	6,306.55	0.00	193.45
7410-406-33-0000	Building Repair	30,000.00	0.00	30,000.00	15,158.57	0.00	14,841.43
7410-406-33-0001	Parking Lot	0.00	23,028.00	23,028.00	439.75	22,588.25	0.00
7410-411-33-0000	Insurance	9,000.00	0.00	9,000.00	8,796.88	0.00	203.12
7410-422-33-0000	Utilities	24,000.00	5,413.83	29,413.83	29,323.81	0.00	90.02
7410-427-33-0000	Telephone	8,400.00	0.00	8,400.00	8,236.28	0.00	163.72
7410-449-33-0000	Education & Training	9,000.00	-5,300.00	3,700.00	1,429.94	0.00	2,270.06
7410-450-33-0000	Office Supplies	12,000.00	0.00	12,000.00	11,993.02	0.00	6.98
7410-450-33-1520	Postage	500.00	0.00	500.00	573.66	0.00	-73.66
7410-450-33-1543	Custodial Supplies	5,000.00	1,500.00	6,500.00	6,466.65	0.00	33.35
7410-460-33-0000	Programming	7,500.00	0.00	7,500.00	7,454.52	0.00	45.48
7410-460-33-0512	Recordings	80,000.00	-8,000.00	72,000.00	65,709.19	0.00	6,290.81
7410-460-33-0513	Serials	23,000.00	1,000.00	24,000.00	23,879.78	0.00	120.22
7410-462-33-0000	Books	80,000.00	8,000.00	88,000.00	87,190.13	264.02	545.85
7410-462-33-0520	Innovations	1,000.00	0.00	1,000.00	548.40	0.00	451.60
9010-800-33-0000	Employee Benefits-Retirem	97,396.00	-5,000.00	92,396.00	86,573.20	0.00	5,822.80
9030-800-33-0000	Employee Benefits-Soc Sec	69,196.00	-300.00	68,896.00	66,604.09	0.00	2,291.91
9040-800-33-0000	Employee Ben-Workers Comp	4,750.00	300.00	5,050.00	4,989.03	0.00	60.97
9050-800-33-0000	Employee Ben-Dis Insur	600.00	0.00	600.00	432.00	0.00	168.00
9060-800-33-0000	Employee Ben-Health Ins	152,605.00	5,000.00	157,605.00	157,593.05	0.00	11.95
Total PUBLIC LIBRARY		1,675,563.00	23,141.83	1,698,704.83	1,612,225.06	23,120.09	63,359.68

Baldwinsville Central School District

Revenue Status Report As Of: 06/30/2022

Fiscal Year: 2022

Fund: L PUBLIC LIBRARY

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001.000		Real Property Taxes	1,546,073.00	0.00	1,546,073.00	1,546,073.00		
1081.000		Other Pmts Lieu of Taxes	58,651.00	0.00	58,651.00	61,701.18		3,050.18
2082.000		Library Charges	0.00	0.00	0.00	3,824.23		3,824.23
2401.000		Interest and Earnings	1,500.00	0.00	1,500.00	531.61	968.39	
2760.000		Library System Grant	16,000.00	0.00	16,000.00	18,671.03		2,671.03
2770.000		Unclassified Revenues Spe	25,000.00	0.00	25,000.00	30,575.12		5,575.12
3840.000		State Aid for Libraries	0.00	0.00	0.00	9,140.00		9,140.00
Total PUBLIC LIBRARY			1,647,224.00	0.00	1,647,224.00	1,670,516.17	968.39	24,260.56

Selection Criteria

Criteria Name: Last Run
As Of Date: 06/30/2022
Suppress revenue accounts with no activity
Sort by: Fund/State Revenue
Printed by Tim Lynch

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Baldwinsville Central School District
 PUBLIC LIBRARY Trial Balance for Fiscal Year 2022
 Cycle 99
 Post Dates From 07/01/2021 To 06/30/2022

G/L Account	Description	Debits	Credits
Assets			
200.CH	Chase MM Account	831,294.52	
200.MT	Public Library Fund M&T Checki	1,328.78	
391.GF	Due From General Fund	3,373.26	
Liabilities, Reserves and Fund Balance			
600.99	Accounts Payable-PY		42,624.37
601.00	Accrued Liabilities		19,327.18
689.00	Deferred Revenue		21,000.00
915.00	Assigned Unappropr Fund Bal		753,045.01
	Grand Totals	835,996.56	835,996.56

Baldwinsville Central School District

Revenue Status Report As Of: 07/31/2022

Fiscal Year: 2023

Fund: L PUBLIC LIBRARY

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001.000		Real Property Taxes	1,582,788.00	0.00	1,582,788.00	0.00	1,582,788.00	
1081.000		Other Pmts Lieu of Taxes	63,177.00	0.00	63,177.00	0.00	63,177.00	
2082.000		Library Charges	1,500.00	0.00	1,500.00	111.97	1,388.03	
2401.000		Interest and Earnings	500.00	0.00	500.00	222.53	277.47	
2760.000		Library System Grant	16,000.00	0.00	16,000.00	21,000.00	24,054.78	5,000.00
2770.000		Unclassified Revenues Spe	25,000.00	0.00	25,000.00	945.22		
Total PUBLIC LIBRARY			1,688,965.00	0.00	1,688,965.00	22,279.72	1,671,685.28	5,000.00

Selection Criteria

Criteria Name: Last Run
As Of Date: 07/31/2022
Suppress revenue accounts with no activity
Sort by: Fund/State Revenue
Printed by Tim Lynch

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget