

Baldwinsville Public Library
Board of Trustees
Minutes of Meeting – June 8, 2022

PRESENT: Mary Lou Carpinella, Bruce Jones, Lauren Russett, Mary Schmutz, Pamela Fallesen, Margaret Van Patten, Library Director; Krista Wells, Secretary

EXCUSED: Craig Maguire, President; Linda Clarkson, Vice-President

ALSO PRESENT: Steve McMahon, Trustee-elect

The Board meeting was called to order by Mary Lou Carpinella at 7:08 p.m.

- I. Conflict of Interest. There were no reports from Board members of any conflicts of interest relating to the Board members of library matters.
- II. Disposition of Minutes of May 11, 2022 meeting. The minutes were distributed and discussed. Motion by Schmutz, seconded by Jones that the minutes be accepted as presented. Carried.
- III. Treasurer's Report – Public Fund. No report presented.
- IV. Treasurer's Report – Donation Fund. The Donation Fund report dated June 1, 2022 was distributed and discussed. Motion by Jones, seconded by Schmutz, that the Donation Fund report be approved and accepted as presented. Carried.
- V. Bills – Public Fund. The bills for May 11, 2022 to June 8, 2022 were distributed and discussed. Motion by Fallesen, seconded by Russett, that the bills for May 11, 2022 to June 8, 2022 be approved and accepted as presented. Carried.
- VI. Bills – Donation Fund. No bills presented.
- VII. Public Comments. None.
- VIII. Old Business.
 - A. Updates.
 1. Library Construction Grants. Van Patten reported we are waiting on the approval from the State to use the remaining

funds from the parking lot project. Any work using those funds will need to be completed by June 2023.

2. Monthly Energy Use Review. No usage presented.

B. Health and Safety Plan. No updates.

C. Other. Russett reported the OCPL Advisory Committee will meet next Monday and has requested the strategic plans from member libraries. The Board discussed how the current strategic plan was created and options for updating it.

Carpinella requested that Van Patten review the Barnes and Noble book sale numbers to evaluate if the sale remains profitable.

IX. New Business

A. Nominating Committee. The nominating committee members are Bruce Jones, Mary Lou Carpinella, Lauren Russett, Mary Schmutz, and Pamela Fallesen. The nominating committee nominated Craig Maguire as President and Linda Clarkson as Vice-President.

B. Set Budget Vote Date for 2023. The Budget Vote date has been set as April 27, 2023.

C. Insurance Policy. The insurance policy renewal was discussed. The new policy does not contain the cyber coverage added last year. Van Patten is waiting for additional quotes for cyber insurance. Motion by Russett, seconded by Fallesen to renew the current insurance policy. Carried.

D. Open Meetings Law Revisions. Van Patten will come up with a draft of the Open Meeting Policy based on the new law revision for review at the next meeting.

E. Personnel.

Motion by Russett, seconded by Jones, to accept the resignation of Jennifer DeCrescenzo, Library Clerk I, effective May 27, 2022.
Carried.

Motion by Russett, seconded by Jones, to appoint Aidan Miller, Page, effective 5/31/2022 at \$13.20 an hour. Carried

Motion by Schmutz, seconded by Russett, to appoint Rosemary Owens, Natalie Kelepurovski, Gavin Kirkendall, Ayden McGinley, and Emma Kilkelly, Page, effective 6/13/2022 at \$13.20 an hour. Carried.

- X. Director's Report. Van Patten reported that the flooring is in stock and they are looking to install in mid-July. There are paint swatches on the wall of the Community Room. The Board discussed the color options. Van Patten also reported that the Library is looking to redo the current landscaping and have it maintained.
- XI. Adjournment. Motion by Fallesen, seconded by Jones that the meeting be adjourned at 8:55 p.m. Carried. The next Board meeting will be held on Wednesday, July 13, 2021 at 7:00 p.m.

Respectfully submitted.

Krista Wells, Secretary