

Baldwinsville Public Library
Board of Trustees
Minutes of Meeting – February 9, 2022

PRESENT: Craig Maguire, President; Mary Schmutz via zoom, Bruce Jones, Pamela Fallesen via zoom, Lauren Russett, Margaret Van Patten, Library Director

EXCUSED: Mary Lou Carpinella, Linda Clarkson, Vice-President

The Board meeting was called to order by President Maguire at 7:08 p.m.

- I. Conflict of Interest. There were no reports from Board members of any conflicts of interest relating to the Board members of library matters.
- II. Disposition of Minutes of January 12, 2022. The minutes were distributed and discussed. Motion by Jones, seconded by Russett that the minutes be accepted as presented. Carried.
- III. Treasurer's Report – Public Fund. The Budget Status Report for 7/1/2021 - 12/31/2021 was distributed and discussed. Motion by Russett, seconded by Maguire that the Public Funds report for Cycle 06 - 7/1/2021 – 12/31/21 be accepted as presented. Carried.
- IV. Treasurer's Report – Donation Fund. The Donation Fund report dated February 1, 2022 was distributed and discussed. Motion by Maguire, seconded by Jones, that the Donation Fund report dated February 1, 2022 be approved and accepted as presented. Carried.
- V. Bills – Public Fund. The bills for January 12, 2022 to February 9, 2022 were distributed and discussed. Motion by Maguire, seconded by Russett that the bills for January 12, 2022 to February 9, 2022 be approved and accepted as presented. Carried.
- VI. Bills – Donation Fund. None.
- VII. Public Comments. None.
- VIII. Old Business.
 - A. Updates

B. Library Construction Grants. No updates.

1. Monthly Energy Use Review. Trending close to this time previous years.

C. Childrens' Area Renovations. Some money has been raised for renovations. It is unknown at this time if the renovation will have to be put to a public vote. All types of donations and fundraising are being considered. The staff plans to also do a fundraiser.

D. Community Room Flooring. Meg and Craig have flooring samples. They are also looking into Flotex which was recommended by another library.

IX. New Business.

A. Budget Vote/Trustee Election. The Budget Vote will be held on April 28, 2022. Meg distributed the time-line for the Trustee election process. Petitions will be available at the library starting March 4th and will be due at the school district office by March 29th.

B. Personnel. Motion by Fallesen, seconded by Jones that the Board appoint Katherine Kisselstein as Librarian I at a salary of \$19.70 an hour effective February 1, 2022. Carried.

C. OCPL Trustee. Russett was appointed to represent the library at OCPL meetings which are held two or three times a year.

D. Donation Fund. Motion by Schmutz, seconded by Fallesen to add Maguire and remove Aitken from the Seneca Federal Donation Fund account and add Craig Maguire.

E. Masking. The Board decided to keep the mask mandate regardless of the State guidelines changing. If the schools move forward with changing mask mandates, the Board will revisit the issue.

X. Director's Report. Van Patten is sending Friday Updates via email to the BPL staff to encourage better communication. She has also developed appreciation notes for staff to use when they want to compliment fellow staff members. The library has leftover COVID test kits from the giveaway on Tuesday night. They are available at the circ desk.

- XI. Adjournment. Motion by Jones, seconded by Fallesen that the meeting be adjourned at 8:27 p.m.

Respectfully submitted.

Lauren Russett