

Baldwinsville Public Library  
Board of Trustees  
Minutes of Meeting – June 9, 2021

PRESENT: Craig Maguire, President; Mary Lou Carpinella; Mary Schmutz; Bruce Jones; Margaret Van Patten, Library Director

ABSENT: Linda Clarkson, Vice-President;

The Board meeting was called to order by President Maguire at 8:10 p.m.

- I. Conflict of Interest. There were no reports from Board members of any conflicts of interest relating to the Board members of library matters.
- II. Disposition of Minutes of May 12, 2021 meeting. The minutes were distributed and discussed. Motion by Schmutz, seconded by Jones, that the minutes be accepted as presented. Carried.
- III. Treasurer's Report – Public Fund. The Budget Status Report for 7/1/2020 - 4/30/2021 was distributed and discussed. Motion by Jones, seconded by Schmutz, that The Public Funds Report for 7/1/2020 - 4/30/2021 be accepted as presented. Carried.
- IV. Treasurer's Report – Donation Fund. The Donation Fund report dated June 1, 2021 was distributed and discussed. Motion by Schmutz, seconded by Jones, that the Donation Fund report be approved and accepted as presented. Carried.
- V. Bills – Public Fund. The bills for May 12, 2021- June 09, 2021 were distributed and discussed. Motion by Carpinella, seconded by Jones, that the bills for May 12, 2021- June 09, 2021 be approved and accepted as presented. Carried.
- VI. Bills – Donation Fund. The Donation Fund bills in the amount of \$500.00 were presented and discussed. Motion by Schmutz, seconded by Carpinella, that the Donation Fund bills be approved and accepted as presented. Carried.
- VII. Public Comments. None.

VIII. Old Business.A. Updates1. Library Construction Grants.

- a. Parking Lot. Van Patten gave an update on parking lot progress. Based on Maguire's discussion with the foreman it looks like additional electrical work may be needed. Maguire and Van Patten are working on the issue with the architect.

2. Monthly Energy Use Review. Energy usage is at the same data point as last year.

- B. Fine Policy. A policy was approved to extend no library fines to December 2021 so the new trustees can join the discussion about extending it permanently. Motion by Schmutz, seconded by Jones to extend the no fine policy to December 2021. Carried.

- C. Health and Safety Plan. The Board approved the Green Plan revisions as presented. Motion by Maguire, seconded by Schmutz, that the Green Plan revisions be approved. Carried.

- D. Other. None.

IX. New Business

- A. A nominating committee composed of Schmutz, Jones, Maguire, Carpinella and Clarkson was formed. They will present names for officers of the Board for the next fiscal year at the next Board meeting.
- B. The Budget Vote for 2022 will be April 28, 2022. Motion by Schmutz, seconded by Jones. Carried.
- C. Motion by Carpinella, seconded by Jones, that the insurance policy for July 2021-June 2022 be accepted as written. Carried.  
Discussion of cyber-security was tabled for the next Board meeting.
- D. Personnel. Motion by Jones, seconded by Schmutz, to accept for following personnel changes:  
Appoint Breanna Froio, Page, effective 5/3/21 at a salary of \$12.50 per hour.  
Accept resignation of Andrea Abbott, Librarian, effective May 20, 2021

Accept resignation of Fran Sylvester, Librarian, effective May 20, 2021.

Accept resignation of Brendan Rielly, Page, effective 6/2/21.

Carried.

- E. Board Materials via Email. The Board discussed receiving Board mailings via email with paper copies distributed at the meetings. Discussion was tabled so the new trustees can join the conversation at the next meeting.
- X. Adjournment. Motion by Jones, seconded by Schmutz, that the meeting be adjourned at 9:45 p.m. Carried. The next Board meeting will be held on Wednesday, July 14, 2021 at 7:30 p.m.

Respectfully submitted.

Mary Lou Carpinella

Secretary Pro-tem