

Baldwinsville Public Library  
Board of Trustees  
Minutes of Meeting – February 10, 2021

PRESENT: Craig Maguire, President; Linda Clarkson, Vice-President; Mary Lou Carpinella, Mary Schmutz, Bruce Jones, Margaret Van Patten, Library Director; Krista Wells, Secretary

ABSENT: Barbara Aitken, Edward McManus

ALSO PRESENT: Lynnore Fetyko

The Board meeting was called to order by President Maguire at 7:36 p.m.

- I. Conflict of Interest. There were no reports from Board members of any conflicts of interest relating to the Board members of library matters.
- II. Disposition of Minutes of January 13, 2021 meeting. The minutes were distributed and discussed. Motion by Clarkson, seconded by Jones that the minutes be accepted as presented. Carried.
- III. Treasurer's Report – Public Fund. The Budget Status Report for 7/1/2020 - 12/31/2020 was distributed and discussed. Van Patten reported that the report for January 2021 has not been finalized and provided to the Library at this time. Motion by Carpinella, seconded by Clarkson that the Public Funds report for Cycle 6 - 7/1/2020 – 12/31/20 be accepted as presented. Carried.
- IV. Treasurer's Report – Donation Fund. The Donation Fund report dated February 1, 2021 was distributed and discussed. Motion by Clarkson, seconded by Schmutz, that the Donation Fund report be approved and accepted as presented. Carried.
- V. Bills – Public Fund. The bills for January 13, 2021 to February 10, 2021 were distributed and discussed. Motion by Jones, seconded by Carpinella, that the bills for January 13, 2021 to February 10, 2021 be approved and accepted as presented. Carried.
- VI. Bills – Donation Fund. No bills presented.
- VII. Public Comments. None.

VIII. Old Business.

A. Updates

1. Library Construction Grants. Van Patten reported that the signed contract has been received along with all required insurance certificates. The project must be started by April 14, 2021. Work can begin inside the building if the weather is not favorable for the construction to begin by that date.
2. Monthly Energy Review. The energy reports were distributed and discussed. A slight increase in the therms was noted at the January meeting, there is no clear explanation for the increase at this time. Despite the increase, energy usage is tracking closely with previous years.

B. Other. None.

IX. New Business

A. Trustee Election and Budget Vote. The Trustee Election and Budget Vote date has been set as April 29, 2021. Currently, there are no restrictions on holding an in-person vote. The State of New York required a mail-in vote in 2020. This resulted in a sharp increase in the number of votes cast. The requirements for the number of signatures required for run for a trustee seat is the greater of 2% of the total votes cast in the previous election or 25. Due to the increase in votes during the 2020 election, 129 signatures are needed to run in this year's trustee election. A bill is waiting for sponsorship in the Assembly to set the number of signatures required during 2021 to 25. It is unclear if this bill could be ratified prior to the petition deadline. Van Patten will research if a resident can sign multiple petitions.

B. Ruth Connell Award. The Ruth Connell Award is normally presented in the Spring. Last year, due to COVID restrictions, the presentation was moved to the Fall. The Board discussed when the award should be presented going forward. Motion by Carpinella, seconded by Jones, to move the Ruth Connell Award presentation for 2021 to the Fall. Carried.

C. Personnel.

1. Motion by Schmutz, seconded by Clarkson, that the Board appoint Curtis Palmowski, Custodial Worker I, effective 1/18/2021, at a salary of \$16.00 per hour. Carried
- X. Director's Report. Van Patten read a letter the Suburban Directors sent to the OCPL Director to thank OCPL staff for their efforts during this unprecedented time. Van Patten also reviewed the requirements for volunteer tax preparers to return to in-person preparation at the Library.
- XI. Adjournment. Motion by Clarkson, seconded by Carpinella that the meeting be adjourned at 8:49 p.m. Carried. The next Board meeting will be held on Wednesday, March 10, 2021 at 7:30 p.m.

Respectfully submitted.

Krista Wells, Secretary