

Baldwinsville Public Library  
Board of Trustees  
Minutes of Meeting – October 14, 2020

PRESENT: Craig Maguire, President; Linda Clarkson, Vice-President; Mary Lou Carpinella, Edward McManus, Mary Schmutz, Margaret Van Patten, Library Director;

ABSENT: Barbara Aitken, Krista Wells, Secretary

ALSO PRESENT: Bruce Jones

The Board meeting was called to order by President Maguire at 7:35 p.m.

- I. Disposition of Minutes of September 9, 2020 meeting. The minutes were distributed and discussed. Motion by McManus, seconded by Carpinella that the minutes be accepted as presented. Carried.

Introduction of and discussion with Bruce Jones, candidate for Board member. Motion to approve Bruce Jones as BPL Board member through 6/30/21 by Schmutz, seconded by Carpinella. Carried.

- II. Conflict of Interest. There were no reports from Board members of any conflicts of interest relating to the Board members of library matters.
- III. Treasurer's Report – Public Fund. The Budget Status Reports for 7/1/2020 - 7/31/2020 and 7/1/2020 – 8/31/2020 were distributed and discussed. Motion by McManus, seconded by Clarkson that the Public Funds reports for Cycle 1- 7/1/2020 – 7/31/20 and Cycle 2 – 7/1/20 – 8/31/20 be accepted as presented. Carried.
- IV. Treasurer's Report – Donation Fund. The Donation Fund report dated October 1, 2020 was discussed. Motion by McManus, seconded by Schmutz, that the Donation Fund report be approved and accepted as presented. Carried.
- V. Bills – Public Fund. The updated bills for September 9, 2020 to October 14, 2020 were distributed and discussed. Motion by Clarkson, seconded by Carpinella, that the bills for September 9, 2020 to October 14, 2020 be approved and accepted as presented. Carried.

- VI. Bills – Donation Fund. A bill in the amount of \$267.30 for disinfectant cleaner for the electrostatic sprayer was presented. Motion by McManus, seconded by Carpinella that the Donation Fund bill be approved and accepted as presented. Carried.
- VII. Public Comments. None.
- VIII. Old Business.
- A. Updates
1. Library Construction Grants. The Construction Grant awards are expected to be announced at the end of this week.
  2. Monthly Energy Review. It was agreed to go back five years in the energy bill report.
  3. Fundraiser: Barnes and Noble Book Fair: We can still promote the book fair scheduled for November 28, 2020, but there can be no live entertainment. Guidelines for the event will be available at the end of next week.
- B. Parking Lot Update: See Library Construction Grant.
- C. OCPL Update: OCPL staff went from 183 to 49. Interlibrary loans are not available and original cataloguing has been suspended. The branches are due to open at the beginning of November. They will work in teams to staff the libraries. One branch will be open three days and the other two days depending on need.
- D. Ruth Connell Award: The award ceremony will be held October 22 at 8 am. The Board discussed giving Susan Downey, former Board member, a benefactor certificate and a plaque to be hung in the library in honor of her many contributions to and continuing support of the library.
- IX. New Business
- A. Personnel.
1. Motion by McManus, seconded by Carpinella, that the Board accept the resignation of Maria Jordan, Page, effective 9/22/20. Carried

- X. Director's Report. Van Patten reported that Tully has gone fine free permanently. Our very successful September bag book sale raised \$2400.30 so far. The LLSA payment has been received by OCPL and Baldwinsville Library is scheduled to receive \$10,339.00. Julia Schult received a CLRC New Innovations Grant to purchase equipment to create a virtual reality tour kit that will circulate.
- XI. Adjournment. Motion by Schmutz, seconded by Carpinella that the meeting be adjourned at 9:01 p.m. Carried. The next Board meeting will be held on Wednesday, November 11, 2020 at 7:30 p.m.

Respectfully submitted.

Craig Maguire, Secretary Pro-tem