

Board of Trustees

Minutes of Meeting – March 16, 2020

PRESENT: Craig Maguire, President; Barbara Aiken, Linda Clarkson, Edward McManus and Robert Manning via Conference Call; Margaret Van Patten, Library Director; a library patron

ABSENT: Mary Lou Carpinella, Susan Downey

The Board meeting was called to order by President Maguire at 7:10 p.m.

- I. Conflict of Interest. There were no reports from Board members of any conflicts of interest relating to the Board members or library matters.
- II. New Business
 - A. Library Closing Due to Virus Outbreak. Motion by McManus, seconded by Aitken to closed effective March 16, 2020 at 9pm until further notice. Carried. The due dates for materials will be extended to April 15, 2020 and fines related to the shutdown will be waived.
 - B. Staff Wages. Motion by McManus, seconded by Clarkson to continue to pay the staff during the shut down for the hours that they are budgeted whether they are working in the library, at home or not at all. Carried.
 - C. Other Business. Notices of the closing will be sent to the media along with posting on social media and the entrance doors.
- III. Public Comments. A patron asked if someone would be answering the phone. The library phone will be answered Monday through Friday from 9am to 5pm.
- XI. Adjournment. Motion by McManus, seconded by Clarkson that the meeting be adjourned at 7:45 p.m. Carried. The next regularly scheduled Board meeting will be held on Wednesday, April 8 at 7:30 p.m.

Respectfully submitted,

Margaret Van Patten, Acting Secretary