

Baldwinsville Public Library
Board of Trustees
Minutes of Meeting – February 12, 2020

PRESENT: Craig Maguire, President; Margaret Van Patten, Library Director; Barbara Aitken, Sue Downey, Edward McManus, Krista Wells, Secretary

ABSENT: Robert Manning, Vice-President; Mary Lou Carpinella, Linda Clarkson

ALSO PRESENT: Abraham Morelli

The Board meeting was called to order by President Maguire at 7:37 p.m.

- I. Conflict of Interest. There were no reports from Board members of any conflicts of interest relating to the Board members or library matters.
- II. Disposition of Minutes of January 8, 2019 meeting. The minutes were distributed and discussed. Motion by McManus, seconded by Downey, that the minutes be accepted as corrected. Carried.
- III. Treasurer's Report: Public Fund. The Budget Status Report for 07/01/2019 – 12/31/2019 was distributed and discussed. Van Patten has reached out to Tim to inquire about the pension information. Motion by Downey seconded by McManus, that the Public Fund report as of 12/31/2019 be approved and accepted as presented. Carried.
- IV. Treasurer's Report: Donation Fund. The Donation Fund report, dated February 12, 2020, was distributed and discussed. Motion by Downey, seconded by McManus, that the Donation Fund report dated February 12, 2020 be approved and accepted as presented. Carried.
- V. Bills: Public Fund. The Public Fund Bills Payable report for 01/08/2020-02/12/2020 was distributed and discussed. Motion by McManus, seconded by Downey, that the bills for 01/08/20-02/12/2020 be approved and accepted as presented. Carried.
- VI. Bills: Donation Fund. No bills presented.
- VII. Public Comments. None.

VIII. Old Business.

A. Updates

1. Library Construction Grants. Van Patten reported the grant has received approval from the Office of Facilities Planning (OFP) Electrical Engineer and Project Architect. The grant has been forwarded to the OFP Project Manager for final approval. Maguire suggested the electric vehicle charging stations be installed in such a way as to allow easy expansion in the future.
2. Monthly Energy Review. Van Patten reported natural gas usage went down for the month of January. This is attributed to the warmer than average temperatures.

B. Long Range Plan 2012-2019. The next meeting will be held on February 13, 2020.

C. Other

IX. New Business

- A. Trustee Election and Budget Vote. Sue Downey's term is ending this year, she will not be seeking re-election. Van Patten reviewed the status of the required letters and notices regarding the Trustee Election and Budget vote. Petitions must be submitted by March 24, 2020. A public meeting will be held at 7:25 p.m. on Wednesday, April 8, 2020. The final budget must be approved at the April 8, 2020 board meeting.
- B. Summer Concert Series. Van Patten reported that previous funding for the Summer Concert Series, funded in part by the Library, was handled by the Town of Lysander. The new Town Supervisor and the town's lawyer have reviewed this practice and determined the Town of Lysander cannot continue to solicit donations for legal reasons. As a 501c3 entity, the Friends of the Library can solicit donations. The Friends will take over ownership of the Summer Concert Series bank account. Donations will be deposited to this account and checks will be issued for the Summer Concert Series. The management of this account will be by an assistant treasurer.

- C. Ruth Connell Award. The date for the Ruth Connell Award will be May 28, 2020.
- D. Personnel.
Motion by McManus, seconded by Downey that the Board accept, with regrets, the resignation of Diane Holbert, Reference Librarian, effective March 31, 2020.
- E. Annual Report. Van Patten reviewed the report and notes associated with it. Motion by McManus, seconded by Downey, to approve the Baldwinsville Public Library Annual Report for Public and Association Libraries – 2019. Carried.
- X. Directors Report. Van Patten informed the Board about First Amendment Auditors. Van Patten also informed the Board of an apparent attempt at censorship. Van Patten will review library policies regarding these two issues with the staff at the next staff meeting.
- XI. Adjournment. Motion by Downey, seconded by McManus, that the meeting be adjourned at 8:42 p.m. Carried. The next regularly scheduled Board meeting will be held on Wednesday, March 11, 2020 at 7:30 p.m.

Respectfully submitted.

Krista Wells, Secretary