

Baldwinsville Public Library
Board of Trustees
Minutes of Meeting – June 12, 2019

PRESENT: Mary Lou Carpinella, Linda Clarkson, Susan Downey, Craig Maguire, Edward McManus, Margaret Van Patten, Library Director;

ABSENT: Barbara Aitken, President; Robert Manning, Vice-President; Krista Wells, Secretary

ALSO PRESENT: Abraham Morelli

The Board meeting was called to order by Past President McManus at 7:40 p.m.

- I. Conflict of Interest. There were no reports from Board members of any conflicts of interest relating to the Board members of library matters.
- II. Disposition of Minutes of May 8, 2019 meeting. The minutes were distributed and discussed. Motion by Downey, seconded by Clarkson, that the minutes be accepted as presented. Carried.
- III. Treasurer's Report: Public Fund. The Public Fund Report for Cycle 10; Post Dates From 07/01/2018 To 04/30/2019 and Cycle 11; Post Dates From 07/07/2018 to 05/31/2019 were distributed and discussed. Motion by Maguire, seconded by Downey, that the Public Fund Reports as of April 30, 2019 and May 31, 2019 be accepted as presented. Carried.
- IV. Treasurer's Report: Donation Fund. The Donation Fund Report from June 12, 2019 was distributed and discussed. Motion by Clarkson, seconded by Downey, that the Donation Fund report as of June 12, 2019 be accepted as presented. Carried.
- V. Bills: Public Fund. The Public Fund Payable Report for May 8, 2019 through June 12, 2019 was distributed and discussed. Motion by Carpinella, seconded by Clarkson, that the report be accepted as presented. Carried.
- VI. Bills: Donation Fund. The Donation Fund Bills were presented and discussed. Motion by Downey, seconded by Maguire that the bills be accepted as presented. Carried.

VII. Public Comments. None.

VIII. Old Business

A. Updates

1. Library Construction Grants. King and King is completing the application package for the parking lot repairs. The portion of expenses that Washington Street Partners would be responsible for needs to be broken out of the total estimate. Manning has notified OCPL that Baldwinsville Library will be filing for a 2019 Construction Grant. The amount of money available this year is less due to that fact that there are fewer available funds. The match may be 50% or less.
2. Monthly Energy Use Review. Due to the LED lights and the BOCES rate. Our energy costs are down.

B. Long Range Planning Committee. The committee is working on a Community Calendar using the Google option. A Community Conversation is planned for October to assess the Baldwinsville communities' needs with the goal of updating the Library's long-range plan.

C. Adjustment of Salaries Effective July 1, 2019. The proposed salary schedule for library personnel was distributed and discussed. A motion was made, seconded and unanimously approved to approve the salary schedule as presented.

IX. New Business

- A. Report of Nominating Committee.
Craig Maguire, President
Linda Clarkson, Vice-President
Tim Lynch, Public Funds Treasurer
Abraham Morelli, Donation Fund Treasurer
Krista Wells, Secretary
Rosemary Bucci, Attorney

B. Set Next Budget Vote Date. The Fiscal Year 2020-2021 Budget Vote date has been set as April 23,2020.

C. Insurance Policy. No policy changes. Motion by Carpinella, seconded by Downey, that the Board accept the renewal of the insurance policy. Carried.

X. Director's Report

Van Patten shared the Memorandum of Understanding Committee's concerns regarding fees for system services. The committee has asked OCPL to share a list of budgeted salaries for system employees. In addition the Committee is interested in knowing how other systems calculate member charges.

A Policy Review Committee, comprised of Carpinella, Clarkson, Van Patten and Nancy Howe, will review the library's policies, including the revisions needed for the smoking policy, as they relate to the NYS Public Library Minimum Standards. The Committee will make recommendations to the board.

XI. Adjournment. Motion by Clarkson, seconded by McManus, that the meeting be adjourned at 8:50 p.m. Carried. The next regular Board meeting will be held on Wednesday, July 10, 2019 at 7:30 p.m.

Respectfully submitted.

Craig Maguire