

Baldwinsville Public Library
Board of Trustees
Minutes of Meeting – May 8, 2019

PRESENT: Barbara Aitken, President; Robert Manning, Vice-President; Mary Lou Carpinella, Linda Clarkson, Susan Downey, Craig Maguire, Edward McManus, Margaret Van Patten, Library Director; Krista Wells, Secretary

ALSO PRESENT: Abraham Morelli

The Board meeting was called to order by President Aitken at 7:31 p.m.

- I. Conflict of Interest. There were no reports from Board members of any conflicts of interest relating to the Board members of library matters.
- II. Disposition of Minutes of April 10, 2019 meeting. The minutes were distributed and discussed. Motion by McManus, seconded by Clarkson, that the minutes be accepted as presented. Carried.
- III. Treasurer's Report : Public Fund. The Public Fund Report for Cycle 09; Post Dates From 07/01/2018 To 03/31/2019 was distributed and discussed. Motion by McManus, seconded by Downey, that the Public Fund Report as of March 31, 2019 be accepted as presented. Carried.
- IV. Treasurer's Report: Donation Fund. The Donation Fund Report from May 8, 2019 was distributed and discussed. Motion by Clarkson, seconded by Downey, that the Donation Fund report as of May 8, 2019 be accepted as presented. Carried.
- V. Bills: Public Fund. The Public Fund Payable Report for April 10, 2019 through May 8, 2019 was distributed and discussed. Motion by Manning, seconded by Maguire, that the report be accepted as presented. Carried.
- VI. Bills: Donation Fund. No bills presented.
- VII. Public Comments. None.
- VIII. Old Business
 - A. Updates

1. Library Construction Grants. The grant for 2018 should be awarded soon. King and King is completing the application package for the parking lot repairs. During a meeting regarding the parking lot issue, it was determined the best course of action may be to create a system that would drain the water from the adjacent lot owned by Washington Street Partners via an underground piping system that would connect to the drain in the lot owned by the Library. Washington Street Partners would be responsible for that portion of the expenses. Van Patten has requested speed bumps to be incorporated in the asphalt. Incorporating the speed bumps would eliminate the need for holes in the tarvia and would not be an issue for the snow plow. The plans will be available for review this summer.

2. Monthly Energy Use Review. The projected Annual Energy Cost is around is \$28,000. This amount is down drastically from a few years ago when the annual cost was approximately \$50,000. Manning will compare the historical natural gas prices and research the possibility of joining the BOCES group for natural gas. November 2018 showed the largest natural gas usage for a November on record. This is attributed to the weather pattern in November being more indicative of winter than fall.

B. Long Range Planning Committee. The committee is working on a Long Range Plan. They continue to make efforts toward coordinating a community calendar. An email was sent to the stakeholders to gather additional requirements. The School District will no longer be participating in the community calendar.

C. Annual Budget Vote and Trustee Election.

1. Election Results.

Budget Vote

Yes	- 143 Votes
No	- 16 Votes
Total	- 159 Votes

Budget Passed

5-Year Term for Seat held by Linda Clarkson

Candidate Linda Clarkson - 154 Votes
 Write-In Jean Smith - 1 Votes
 Write-In Vickie Meade - 1 Votes
 Write-In Christine Rydningen - 1 Votes

Linda Clarkson is re-elected to the Board

D. Parking Lot. See notes regarding the Parking Lot under Library Construction Grants.

E. Other. None presented.

IX. New Business

A. Agreement Between BPL and Baldwinsville School District. Motion to approve the Agreement Between BPL and Baldwinsville School District by Carpinella, seconded by Clarkson. Carried.

B. Adjustment of Salaries Effective July 1, 2018. The Fiscal Year 2018/2019 salary adjustments vote was moved to the June 12, 2019 meeting.

C. Appoint Nominating Committee. Robert Manning and Craig Maguire have been appointed to the Nominating Committee.

D. Personnel. Motion by McManus, seconded by Downey, that the Board accept the resignation of Aiden Miller, Page, as of April 25, 2019. Carried.

Motion by Carpinella, seconded by McManus, that the Board accept the retirement of Valerie Chism as Young Adult Services Librarian 2 effective June 30, 2019. Carried.

Motion by Carpinella, seconded by Downey, that the Board appoint part-time Librarian Dania Soud from the Librarian I Civil Service List effective May 8, 2019, at \$19.00 per hour until July 1, 2019 at which time she will become the full-time Young Adult Services Librarian at an annual salary of \$43,000. Carried.

Motion by Maguire, seconded by McManus, that the Board appoint Jackie Owens as Librarian I, to work 4 hours per day, 2 days per week, effective July 1, 2019, at \$19.00 per hour. Carried.

X. Director's Report

The Spring book sale was the best in the past 3 years, with sales totaling \$7,404.80. Salvation Army has picked up the remaining books. Van Patten reported that the policies regarding smoking will need to be updated to include vaping per new state requirements. She has reached out via the Ask a Lawyer program to get clarification on the distance requirements. Van Patten provided a list of State required policies and information regarding steps the Library must take to be in compliance. Van Patten informed the Board of an incident that occurred on April 22, 2019 involving drug use/dealing. She has requested the names and addresses of the two parties involved and will be sending them a letter informing them they have been banned from the library.

The Ruth Connell award will be held on May 29th, 2019. Set up will begin on May 28th, 2019 at 3:00 p.m.

- XI. Adjournment. Motion by Downey, seconded by Maguire, that the meeting be adjourned at 8:22 p.m. Carried. The next regular Board meeting will be held on Wednesday, June 12, 2018 at 7:30 p.m.

Respectfully submitted.

Krista Wells, Secretary