

Baldwinsville Public Library
Board of Trustees
Minutes of Meeting – February 13, 2019

PRESENT: Barbara Aitken, President; Susan Downey, Craig Maguire, Edward McManus, Margaret Van Patten, Library Director

ABSENT: Robert Manning, Vice-President, Mary Lou Carpinella, Linda Clarkson, Krista Wells, Secretary

ALSO PRESENT: Abe Morelli

The Board meeting was called to order by President Aitken at 8:10 p.m.

- I. Conflict of Interest. There were no reports from Board members of any conflicts of interest relating to the Board members of library matters.
- II. Disposition of Minutes of January 9, 2019 meeting. The minutes were distributed and reviewed. Motion by McManus, seconded by Downey, to accept the minutes as corrected. Carried.
- III. Treasurer's Report: Public Fund. The Budget Status Report for 07/01/2018 –12/31/2018 was distributed and discussed. Motion by Downey, seconded by McManus, that the Public Fund Report as of 12/31/2018 be accepted as presented. Carried.
- IV. Treasurer's Report: Donation Fund. The Donation Fund Report, dated February 13, 2019, was distributed and discussed. Motion by Downey, seconded by McManus, that the Donation Fund Report dated February 13, 2019 be accepted as presented. Carried.
- V. Bills: Public Fund. The Public Fund Bills Payable Report for 1/9/2019-02/13/2019 was distributed and discussed. Motion by McManus, seconded by Downey, that the bills for 1/9/19-02/13/19 be accepted as presented. Carried.
- VI. Bills: Donation Fund. No bills.
- VII. Public Comments. None.

VIII. Old Business.

A. Updates

1. Library Construction Grants. Van Patten reported there has been no change in the status of the construction grant.
2. Monthly Energy Review. No Report.

B. Long Range Plan. No report.

C. Other None.

IX. New Business

- A. Credit Card: The Board moved that Margaret Van Patten be listed as the Privileged Authorized Representative for the library credit card account. Further moved that the following names be listed as cardholders on the Baldwinsville Public Library credit card account:

Margaret Van Patten, credit limit \$2,000

Nancy Howe, credit limit \$1,500

Julia Schult, credit limit \$1,500

Robert Loftus, credit limit \$1,500

Diane Holbert, credit limit \$1,500

Meghin Roberts, credit limit \$1,500

Suzanne McCarthy, credit limit \$250

Emily Maccone, credit limit \$250

Further moved that Corrinne Kushner, Marilyn Laubacher and Rebecca Mounce's names be removed from the account. Motion by McManus, seconded by Downey, that the above resolution be passed.

- B. Written By-Laws: The Board moved that the By-Laws wording in Article VII: Section A be amended as follows:

Article VII – Gifts

In all cases the Library reserves the privilege of deciding whether or not the acceptance of the gift is appropriate.

Section A – Money Gifts

All gifts of money shall be recorded by the Donation Fund Treasurer giving the name of the donor, date and amount. These monies shall be deposited in the Donation Fund Account by the Donation Fund Treasurer and will be dispersed at the discretion of the Board.

Motion by McManus, seconded by Downey, that the By-Law wording be changed.

- X. Directors Report. The LEDs have been installed. A problem developed with the bar code scanners as a result of the LEDs. The scanners have been covered with paper to resolve the problem. The lights under the cabinets in the workroom and staff breakroom will be replaced with new fixtures.

- XI. Adjournment. Motion by Downey, seconded by McManus, that the meeting be adjourned at 8:22 p.m. Carried. The next regularly scheduled Board meeting will be held on Wednesday, March 13, 2019 at 7:30 p.m.

Respectfully submitted.

Craig Maguire,
Secretary Pro-Tem