

Overdrive Library eBooks for Mobile Devices

Works for most Non-Kindle devices:

Nook Color, Nook Tablet, Nook HD (but not Black&White Nooks)

iPad, Windows 8 tablets

Android tablets, including Samsung, Nexus, and many others

These instructions work for any device that can install apps and is not a Kindle.

Step 1: Install the Overdrive App (This is set-up, first time only)

1. Go to your App Store and search for the word **Overdrive**.

Don't know where your App Store is? Look for an icon for the Store, then make sure you are in the Apps section of the Store.

2. Install the free app called **Overdrive Media Console (OMC)**.
3. **Open** the App.
4. **The first time you Open the App you will be led through the Setup process.**
5. **Sign up using library card.**
6. **Search for Baldwinsville (or 13027).**

< Sign up

Use the search box below to search for your library. Once you find your library, you'll be taken to your library's website to sign in using your library card information.

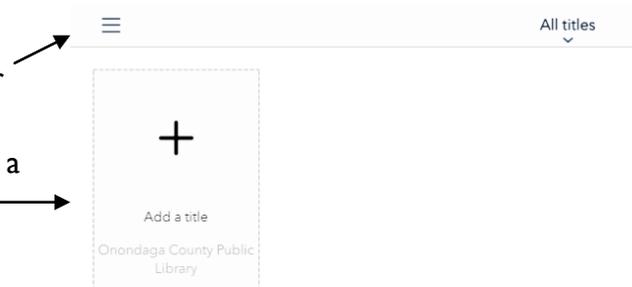
Enter a ZIP code or location Go

Search By Name Location

7. **Select Baldwinsville Public Library.**
8. **When you see the link to Onondaga County Public Libraries, touch it;** that sets it as a favorite that the app will remember and takes you to the **Onondaga County Public Libraries** Digital Catalog.

From now on, you can get to the OCPL Digital Catalog using the Menu – three lines in the upper left corner of the app

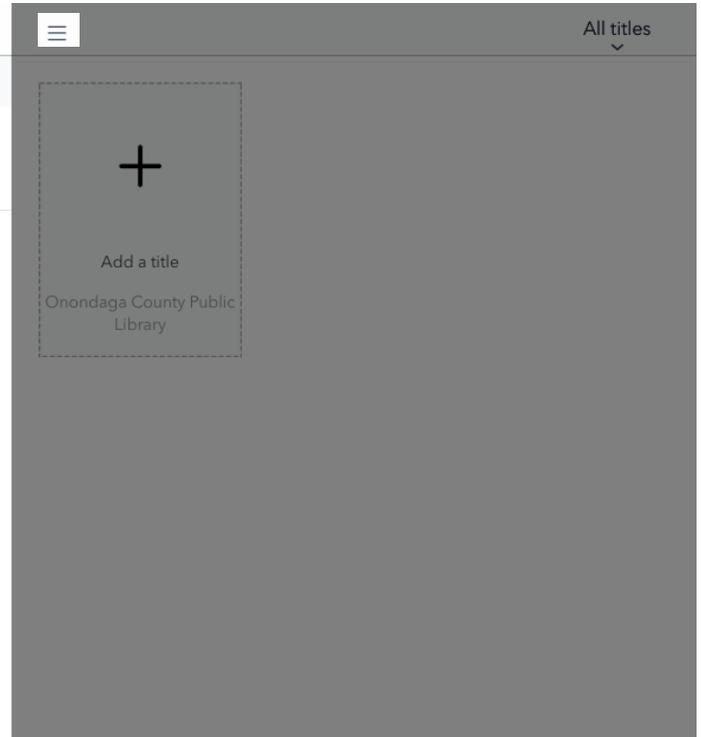
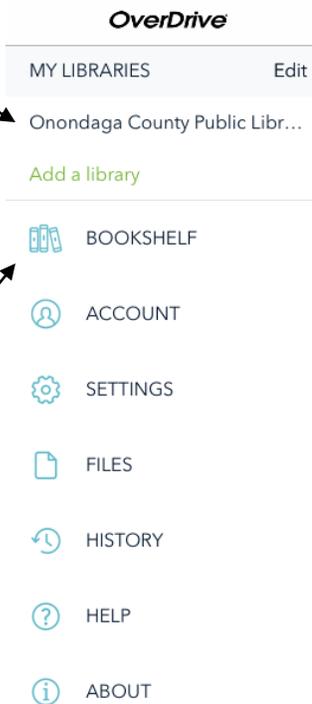
Or from the Bookshelf, you can click on the Add a title icon with the name of the library



In the Overdrive App, the three line Menu brings up the App controls:

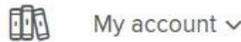
Link to the OCPL Digital Catalog (your account shows which titles you have checked out)

Link to the Bookshelf of titles you Downloaded onto your device (go here to read them)



Step 2: Find a title and check it out to your Library Card

In the OCPL Digital Catalog, Tap My Account or the Books icon to log in with your library barcode and PIN:



If you do not know your PIN, go to any service desk in the library with a picture ID, and we can reset it to whatever 4 numbers you want. Sorry, we cannot change your PIN by phone or online.

A screenshot of the OCPL Digital Catalog website with several callout boxes. The website header includes the OCPL logo and a search bar. The main content area features a book titled "BIG LIBRARY READ" by Marieke Nijkamp. A sidebar menu is open on the right, showing options like "Loans", "Holds", "Wish list", "Recommendations", "Settings", and "Sign out".

Tap in the Search box to find a book by title or author

Advanced Search gives more options; see next page

Loans shows you what is checked out to your Library Card, when they are due, and Renew or Return options

Go to Settings to change your loans to 21 days instead of 14 days

There are several advantages to using Advanced Search.

You can avoid mixing Audiobooks and eBooks in your results with Format.

You can search for an author's name specifically in the Author field of the record.

You can browse for a specific category of book under Subjects -

For example: Mystery, Biography, Thriller, History, Historical Fiction

The screenshot shows the 'Advanced Search' page with various filters. Two callout boxes provide instructions:

- Callout 1 (top right):** Set Format to All eBooks (most formats work except Kindle.) Audiobooks: If your Nook has sound, the OMC can play All Audiobooks.
- Callout 2 (center):** Leave this at All titles if you want to see everything including titles that are checked out to others; you can place holds on anything that says Wait List. Change this to Available Now if you only want to see titles you can check out now.

Find a book that you want to borrow.
Look to see if it says “Available” or “Wait List”.



Borrow means Available for checkout.

Wait List means all copies are checked out, and you may place a hold.

If you place a hold, you will get an email to let you know when the book is available. You will have 48 hours to log in and check out the book you reserved.

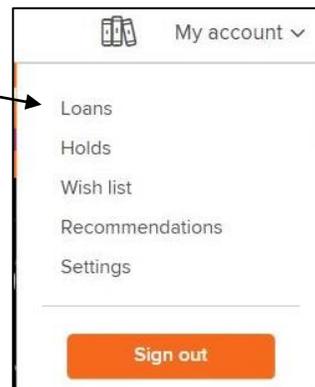
Touch “Borrow”.

If you have not logged in yet, you will be asked to log into the library catalog using your Library Barcode and PIN (your PIN is a 4 digit number you set up that acts as a password for your card).

Step 3: Download the book to your device

At this point you have checked out the book to your card, but you still need to download it to your Bookshelf so you can read it without needing the Internet.

1. All the books you have checked out to your card show on your Loans page.
 - If only one format is available, touch the Add to App button. A box will appear briefly saying “Adding Title”, then “Title Added”.
 - If available in more than one format, you must Choose A Format:



EPUB works best for tablets, but PDF works too.
(Avoid the Kindle format.)

2. When you click Confirm & Download, the book will be downloaded to whatever computer you are on: eReader, Tablet, or other device. A box saying “Title Added” will appear very briefly in the middle of your screen.

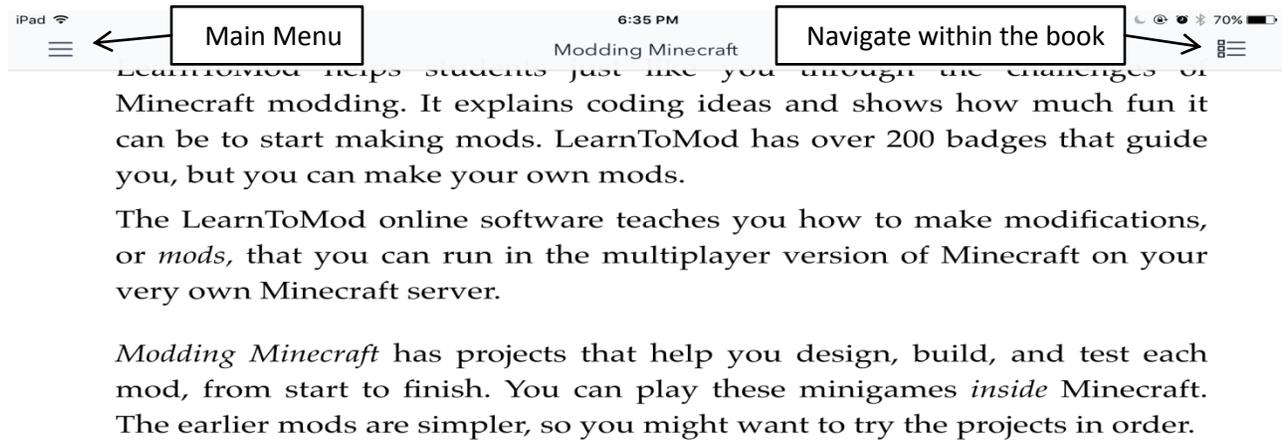
Overdrive ebooks can only be delivered over a wireless connection, not with a cell phone data connection. If it does not download to your Bookshelf, check that you are connected to Wireless.



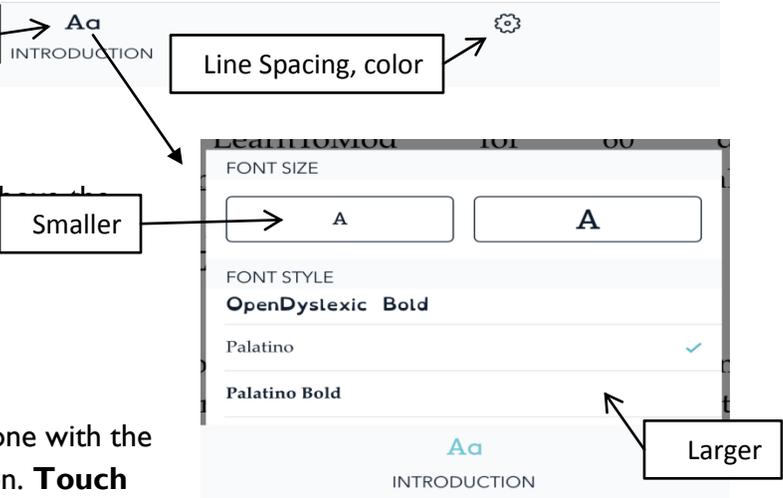
3. Tap the Menu in the upper left corner, then tap Bookshelf. Your book should be there!

Step 4: Read the book!

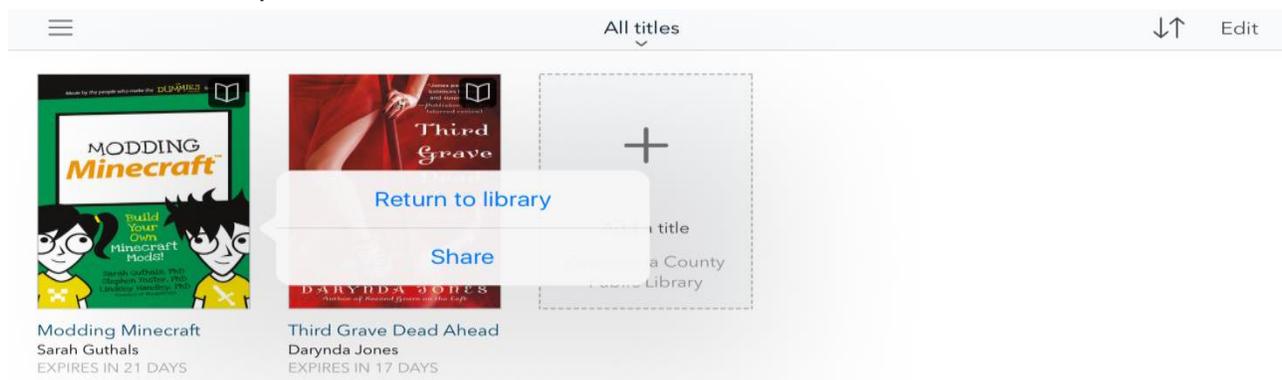
On your Bookshelf, **Tap the book** and it will open. **Touch the middle of the page** to see the reading controls. (To make the controls go away, tap the middle again.)



To adjust the font, click on the Aa just above the word Introduction.



To Return your book: When you are done with the book, go to the Overdrive Bookshelf screen. **Touch and hold the cover of your book**, and options pop up that allow you to Return/Delete the book before the expiration date:



You can have up to 10 Overdrive items checked out at a time on your library card.

If you have any questions, ask a librarian!

Julia E. Schult, Nancy Howe, or any other Librarian
Baldwinsville Public Library

info@bville.lib.ny.us
(315) 635-5631