

Baldwinsville Public Library
Board of Trustees
Minutes of Meeting – March 8, 2017

PRESENT: Barbara Aitken, President, Susan Downey, Craig Maguire, Ed McManus, Linda Clarkson, Margaret Van Patten, Library Director

ABSENT: Mary Lou Carpinella, Robert Manning

The meeting was called to order by President Aitken at 7:35 p.m.

- I. Conflict of Interest. There were no reports from Board members of any conflicts of interest relating to the board members or library matters.
- II. Disposition of Minutes of February 8, 2017. The minutes were distributed and discussed. Motion by McManus, seconded by Downey, that the minutes be accepted as presented. Carried.
- III. Treasurer's Report – Public Fund. The public fund report for January 31, 2017 was distributed and discussed. All minus in the Unencumbered Balance column have been corrected. Motion by McManus, seconded by Downey, that the report be accepted as presented. Carried.
- IV. Treasurer's Report – Donation Fund. The Donation Fund report dated February 28, 2017 was distributed and discussed. Motion by McManus, seconded by Downey, that the report be accepted as presented. Carried.
- V. Bills – Public Fund. The Public Fund payable report for February, 2017 was presented and discussed. Motion by Clarkson, seconded by Downey, that the report be accepted subject to the review of the claims auditor for payment of bills in the amount of \$26,870.61. Carried.
- VI. Bills – Donation Fund. A warrant in the amount of \$42.49 for the purchase of checks was presented. Motion by McManus, seconded by Downey, that the Board approve the payment. Carried.
- VII. Public Comments – None.

VIII. Old Business

A. Updates

1. Library Construction Grants. Van Patten reported that LED contractors came last week re: excessive noise from the LED fan within the bulb. They also tested the center lights in the adult section and it was too dark. Therefore, the old lights were reinstalled until the replacement LEDs are acquired. No date was given.

2. Monthly Energy Use Review. Energy use was up 1.7% in February, but down 9.5% over the past five years. Monthly Electrical Use was down 15.9%. Monthly Gas Use was up 22.4 %, but still the five year average was down 6.5%.

B. Board Goals for 2015-2016. After discussion, it was the consensus of the Board that the goals would remain the same for the coming year.

C. Ad Hoc Committee. As yet, no issues have been identified.

D. Trustee Election and Budget Vote. April 12th will be the Public Meeting on the budget for interested community members. Flyers on the budget will be available. One position on the Board of Trustees is open; community members can get petitions at the library desk.

E. Other. A Heat Pump has to be replaced at a cost of \$6434.00.

IX. New Business

A. Budget. McManus discussed the tax rate growth rate (.627617 Current Budget/ .631715 Next Year's Budget = +.004), the minimum wage increase of .70 for all hourly workers, and 2.5% increase for salaried workers. McManus moved that the budget be adopted as presented; Downey seconded. Carried.

B. Tax Cap. McManus moved to rescind the previous authorization to exceed the tax cap, if necessary, including the tax levy in the amount of \$1,440,800.00. Downey seconded. Carried.

X. Director's Report

Personnel. Erin Hart interviewed for the job of an adult page at \$10.50 an hour. Van Patton recommended her for the job. McManus made a motion to hire her as the adult page. Clarkson seconded. Carried.

Other Things. Meg is meeting with the architect to discuss replacing the roof. Custodians are patching and repairing in the Community Room. Meg has signed up for a 30 day trial of a Panic button software. Meg went to Library Lobby Day and with other librarians sent a letter to the state citing that Libraries are not receiving the legal level of

state budget and requested \$15K be returned to the budget. Meg has decided not to renew 3M Cloud. 3M titles will be moved into the Advantage System.

- XI. Adjournment. Motion by Clarkson, seconded by Downey, that the meeting be adjourned at 9 p.m. Carried. The next regular Board meeting will be held on Wednesday, April 12, 2017 at 7:30 p.m.

Respectfully submitted.

Craig Maguire, Acting Secretary