

Baldwinsville Public Library  
Board of Trustees  
Minutes of Meeting – June 14, 2016

PRESENT: Barbara Aitken, President; Linda Clarkson, Susan Downey, Bruce King, Ed McManus, Margaret Van Patten, Library Director; Elizabeth Brainerd, Secretary

ALSO PRESENT: Trustee-Elect Mary Lou Carpinella and Trustee-Elect Craig Maguire

ABSENT: Robert Manning, Vice-President; Carlo Cuccaro

The Board meeting was called to order by President Aitken at 7:35 p.m.

- I. Conflict of Interest . There were no reports from Board members of any conflicts of interest relating to the Board members or library matters.
- II. Disposition of Minutes of May 11, 2016 meeting . The minutes were distributed and discussed. Motion by Clarkson, seconded by Downey, that the minutes be accepted as presented. Carried.
- III. Treasurer’s Report: Public Fund. No report.
- IV. Treasurer’s Report: Donation Fund. The Donation Fund report for June 14, 2016 was distributed and discussed. Motion by McManus, seconded by King, that the report be accepted as presented. Carried.
- V. Bills: Public Fund. The Public Fund payable report for June 2016 was distributed and discussed. Motion by King, seconded by Downey, that the report be accepted, subject to the review of the claims auditor, for payment of bills in the amount of \$35,959.57. Carried.
- VI. Bills: Donation Fund. Van Patten announced Nancy Howe had received the Ruth Connell award. A bill was submitted in the amount of \$100.00 for the award. A bill from Noble’s Florist in the amount of \$48.00 for flowers for the event was also submitted. Motion by King, seconded by Clarkson, that the bills be paid. Carried.
- VII. Public Comments . None
- VIII. Old Business
  - A. Updates
    1. Library Construction Grants. Clarkson advised the library can now use the new grant in the amount of \$9,999.99 for the LED lights. Myriad Electric has been recommended for the project. It is estimated the change will result in a 30% savings in electricity costs to the library.

2. Monthly Energy Use Review. The monthly and cumulative reports for gas and electricity usage and cost were distributed and discussed. Cost is still on target to be less than the \$50,000.00 budgeted.

- B. Barring Policy. The proposed policy was distributed and discussed. Aitken advised it has been reviewed and approved by Attorney Rosemary Bucci. Motion by McManus, seconded by Downey, that the policy be approved as presented. Carried.
- C. Other. Van Patten advised the Board that someone had shot a hole in the reference office window. It has been reported to the police and the security cameras were reviewed. So far, the perpetrator is unknown. Craig Dailey advised the replacement cost would be approximately \$1,000.00 and would be rolled into the work involving replacement of the display case window and roof repairs.

Van Patten reported that police coverage during Sundays at the library has been successful in discouraging behavior problems.

IX. New Business

- A. Agreement Between BPL and Baldwinsville School District. The agreement was presented and discussed. Aitken reported there are no changes in the agreement from last year's agreement. Motion by McManus, seconded by King, that the agreement be approved. Carried.
- B. Personnel Action. Van Patten reported that Mark Poupore has given his resignation. He advised that he is willing to stay until his place has been filled. Van Patten has six applicants, two of whom are qualified. At the present time the position is still open.
- C. Report of Nominating Committee. Downey presented the slate: Barbara Aitken, President; Robert Manning, Vice-President; Elizabeth Brainerd, Secretary; Tim Lynch, Public Fund Treasurer; Abe Morelli, Donation Fund Treasurer. Motion by Downey, seconded by Clarkson, that the slate be accepted and a vote cast for the slate as presented. Carried.
- D. Set Budget Vote Date. Motion by King, seconded by Downey, that the annual budget vote be held on the fourth Thursday in April as usual, setting the date at April 27, 2017. Carried.
- E. Insurance Policy. Van Patten advised she has not yet received quotes and will follow up.

X. Director's Report

Van Patten reported that one of the pumps outside the building malfunctioned. The alarm went off and the Fire Department responded. At that point neither pump was functioning. Cooney took care of the problem and the malfunctioning pump was sent for repair.

Van Patten advised the library is still working with the new YMCA to consider locating a book dispenser there. She and Clarkson will meet with the director to discuss the possibility.

There is a balloon exhibit in the center of the library made possible by a grant sponsored by Senator DeFrancisco.

The Trustees-Elect had questions about the operation of the library and its interaction with the school district. A discussion and explanation ensued.

- XI. Adjournment. Motion by Manning, seconded by Downey, that the meeting be adjourned at 8:40 p.m. Carried. The next regular Board meeting will be held on Wednesday, July 13, 2016 at 7:30 p.m.

Respectfully submitted.

Elizabeth Brainerd, Secretary